Evergreen Park Library Foundation
Regular Meeting Agenda
Tuesday, Dec 11, 2025, 7:00 pm
Library Teen Room

I. Call to Order and Roll Call: The meeting was called to order at 7:02 pm. The following Board members were present: President Jewanna Apawu, Vice President Rebecca Reece, Secretary Jacqueline Cibrian, Treasurer Debra Grand, Library Liaison Amanda Gaston, Library Director Frank Murray. Special Community Guests Board Trustee Kieran Kellan, Community representative Pierce Dowden, Community Member Catherine Webber. Absent with previous notice, Director Cindy Morrissey.

II. Approval of Minutes
   a. Regular Meeting of October 7, 2025- Motioned to approve by Debra Grand, seconded by Rebecca Reece, approved unanimously.
   b. Special Meeting of November 19, 2025- Motioned to approve by Debra Grand, seconded by Rebecca Reece, approved unanimously.

III. Treasurer's Report – The Furniture invoice will be taken out of checking account, estimated balance of $7,000, will require for a funds transfer of $20,000 from EPPL Foundation Money account. The approval to transfer funds to be held in January. EPPL Foundation Funds as of 12/8/25 $313,264.99, motioned to Approve by Jacqueline Cibrian, seconded by Rebecca Reece, approved unanimously.

IV. Events Committee Report
   a) Double Good Fundraising Presentation – Successful first year, brought in $1730.00. Will explore 2026 fundraising opportunity again.
   b) Sip and Sample - February 28, theme: Oscar related, "And the nominees are . . .". Looking for restaurant sponsorships to be secured by end of 2025 to ensure that EPPL promotes January and February. Frank, Rebecca and Cindy are working to secure local restaurants. The vendor for cleaning up, The Bev Girls, has been secure. Sponsor Credit 1 Union, Culvers, Novel Tech. A call for sponsors to be explored on the EPPL social media pages. Foundation to utilize funds from the Raffle Basket budget to procure items for raffle items.
   c) Holiday Portraits: 26 families, over two days, brought in $1,300. Photographer was Nicole Tiscia. Reading room was decorated by Linda McKeown. This year reduced schedule for pictures due to constraints on photographer availability. Next year, partnership to be explored with the EPPL High School Photography club to open more dates.

V. Library Director's Report – Furniture has been ordered. Tentative delivery date is February 28, 2026. EPPL will break 100,000 visitors by year end, which has not happened since before Covid. Over 24,000 items circulation which has also not occurred since before Covid

VI. Old Business
   a. 2026 Fundraising Goals: Net Profit of $20,000. Goal based on 2025 goal reached 148% of goal.

b. $600k Capital campaign is being worked on, this number encompasses a plan to expand children's area, adding offices, and expanding general space.
c. Library Wishlist includes 11 items totaling $364,895.
d. Bucket List 2026 budget draft, 6 buckets: Reading Programs, Programming, Swag Budget, Raffle Baskets, Promotional, Special Projects. Current draft is estimated at $12,750. Will be finalized in January 2026 meeting and presented for approval.
e. Approval of EPPL Funding Request Form presented: Form was motioned for approval with condition of form to be updated to include disclaimer stating request of over $500 will require for presentation to the EPPL foundation by Jacqueline Cibrian, seconded by Rebecca Reece, approved unanimously.

VII. New Business
a. 2026 Dates: January 6, 2026, March 3, 2026, May 5, 2026, August 4, 2026, October 6, 2026, December 1, 2026. Motioned to approve by Debra Grand and seconded by Rebecca Reece, approved unanimously.
b. Recruitment and Outreach: EPPL Foundation is currently at 5 members, max can be 10. EPPL to look at community members that are experienced in grant writing. Invitation to join has been extended to community members Pierce Dowden, Community Member Catherine Webber.

VIII. Next Meeting Date: Tuesday, January 6, 2025, 7 pm

IX. Adjournment called at 8:11 pm, motioned by Debra Grand, and Rebecca Reece. Approved unanimously.

Respectfully Submitted by,
Jacqueline Cibrian
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Secretary of EPPL Foundation