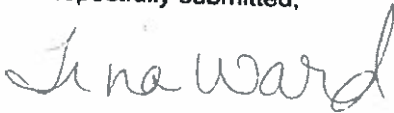


**Minutes of the Evergreen Park Public Library
Board of Trustees
Regular Meeting
Wednesday October 11, 2017
7:00 pm- Library Lower Level**

1. The meeting was called to order at 7:06 pm by President Kim Shine. The following trustees were present: Virginia Chandler (Vice President), Tina Ward (Secretary), Elizabeth Topa (Treasurer), Helen Tomczuk (Trustee). Library Director Nicki Seidl was also present. Trustee Deborah Pearson was absent without prior notification.
2. President Kim Shine led us all in the Pledge of Allegiance.
3. Elizabeth Topa moved to approve the Minutes of the Regular Board Meeting of September 13, 2017 seconded by Helen Tomczuk. The motion passed.
4. The **Treasurer's Report** was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for September 2017. Virginia Chandler made a motion to accept the Treasurer's report for audit, seconded by Helen Tomczuk. The motion carried unanimously. The Board reviewed the list of checks submitted for payment for October 2107. Helen Tomczuk made a motion to accept the list of checks; Virginia Chandler seconded the motion; the motion passed unanimously.
5. **Public Participation:** Prior to the start of the Board Meeting, Nicki Seidl and Kim Shine were presented with an \$8,000 check from the Dart Foundation for winning a grant entitled "Flipping the Library Program."
6. **Librarians Report:** Nicki Seidl presented the librarian's report in written format. The Board wished Head of Technical Services, Mary Elzinga well in her new position as Head of Technical Services and Collections at Roosevelt University and thanked her for her many years of service. Kerrie Stone has been promoted from Acquisitions Librarian to Head of Technical Services, and Deirdre Rawls was hired as Technical Services Librarian. The Dart foundation approved our \$8,000 request for a program of technology instruction for adults that combines Lynda.com tutorials with in-person instruction. Rooftop unit #1 requires a new control board and winter start relay kit at a cost of \$1,300. Linda McKeown is in the process of becoming a Notary.
7. **Old Business:**
 - Helen Tomczuk made a motion to approve the Resolution 2017-2 Authorizing Membership in the Libraries of Illinois Risk Agency (LIRA); Elizabeth Topa seconded the motion. The motion passed with 5 Ayes, 0 Nays, and 1 absent.
8. **New Business:**
 - Helen Tomczuk made a motion, based on the recommendation of the vacancy committee, to offer the trustee position to Tim Scanlon; Virginia Chandler seconded the motion. The motion passed unanimously.
 - The Evergreen Park Public Library meeting room fee structure was reviewed.

- Library Director evaluation forms were distributed. President Kim Shine will collect those prior to the November board meeting.
 - Chapters 1-5 of the *Trustee Facts File Third Edition* and services provided by the Illinois State Library Literacy program as part of the FY2018 Illinois Public Library per capita grant requirements were distributed.
9. There being no further business, Helen Tomczuk motioned to adjourn, seconded by Elizabeth Topa. The motion passed unanimously and the meeting adjourned at 8:25 pm. The next regular meeting of the Evergreen Park Public Library Board of Trustees will be Wednesday, November 8, 2017 at 7.00 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tina Ward".

Tina Ward
Secretary EPPL