



Evergreen Art Submission Form

Evergreen Park Public Library 9400 S. Troy Avenue Evergreen Park, IL 60805
evergreenparklibrary.org

Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

Email: _____

Type of artwork: Drawing Photograph Poem Art
 Painting Story/Essay Mason jar Other

Title of artwork: _____

Due date for Submissions:

Submissions must be received by 5 pm on Friday, June 22. Evergreen Park Public Library,
9400 S. Troy Avenue, Evergreen Park, IL 60805.

Guidelines for Exhibiting:

The piece must be about Evergreen Park.

All work presented must be original and produced within the last five years.

We use the Griplock® Art Suspension system for hanging art (griplocksyste.ms.com). Works must have a wire across the back, ⅓ from the top of the work to accommodate this system. (We will not be showing free-standing sculptural pieces.)

Adhering or apply anything directly to our walls is prohibited.

Poetry and writings will be displayed in plastic sign holders.

Refrain from submitting material that is obscene, offensive, or otherwise inappropriate for the library environment. There will be children in the area on a daily basis.

You must be available to show your piece from July 1, 2018 through August 31, 2018.

Fill out the attached form and submit it with your work: - working on this

Sales:

Evergreen Park Public Library will not manage or oversee inquiries or transactions regarding the purchase of artwork displayed. However, contact information for the artist will be made available to library patrons in the exhibition space.

Insurance:

Artwork will be handled with utmost care. Evergreen Park Public Library does not hold insurance for artwork on exhibit to the public and are not responsible for any loss or damage of the artist's work whatsoever. Exhibiting artists will be required to sign a waiver on or before the day the show is hung.

Delivery and Return of Work:

Work must be hand-delivered to 9400 S. Troy and will remain on display for the duration of the show. Works will be returned in the same manner as delivered. All work must be dropped-off and picked-up by the specified dates. Due to limited storage space, work remaining unclaimed after the specified date will become property of Evergreen Park Public Library

Questions:

Please email keatyj@evergreenparklibrary.org or call 708.422.8522 ext. 133.