

**Minutes of the Evergreen Park Public Library
Board of Trustees
Regular Meeting
Wednesday August 9, 2017
7:00 pm- Library Lower Level**

1. The meeting was called to order at 7:09 pm by President Kim Shine. The following trustees were present: Tina Ward (Secretary), Virginia Chandler (Vice President), Helen Tomczuk (Trustee). Library Director Nicki Seidl was also present. Trustees Deborah Pearson and Elizabeth Topa were absent with prior notification. Trustee Tom Knox has resigned from the board because he is no longer a resident of Evergreen Park. President Kim Shine thanked Tom Knox for his service and wished him and his wife, Patty, well in their new home.
2. President Kim Shine led us all in the Pledge of Allegiance.
3. A proposal for property and liability insurance from Libraries of Illinois Risk Agency (LIRA) was given by representatives Tia Incapreo and Marcus Henthorn of Arthur Gallagher Management Services.
4. Helen Tomczuk made a motion to approve the Minutes of the Reorganization Meeting of June 14, 2017 Tina Ward seconded the motion. The motion passed unanimously.
5. Helen Tomczuk moved to approve the Minutes of the Regular Board Meeting of June 14, 2017; seconded by Virginia Chandler. The motion passed.
6. The **Treasurer's Report** was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for July 2017. Helen Tomczuk made a motion to accept the Treasurer's report for audit, seconded by Virginia Chandler. The motion carried unanimously. The Board reviewed the list of checks submitted for payment for July 2107. Helen Tomczuk made a motion to approve the list of checks for payment of bills for July 2017, seconded by Virginia Chandler; the motion passed. The Board reviewed the list of checks submitted for payment for August 2017. Helen Tomczuk made a motion to approve the list of checks for payment of bills for August 2017, seconded by Virginia Chandler; the motion passed.
7. **Public Participation:** See #2 for presentation.
8. **Librarians Report:** Nicki Seidl presented the librarian's report in written format. Nicki spoke very highly of the summer reading program and commended Laura Meyer, Julie Keaty, Mary Black and Anna Wassenaar. The book sale was in progress and was looking to be the most successful yet. Discussion was made on helping raise awareness of the library foundation to help with fundraising efforts for the library. Solar eclipse glasses are available on a first come, first serve basis.
9. **Old Business:**
 - Helen Tomczuk made a motion to approve the 2017 Prevailing Wage Resolution, Virginia Chandler seconded the motion; the motion passed unanimously.
 - The proposed FY2018 pay grade assignments and proposed FY2018 salary schedule was distributed and reviewed.

- The FY2018 income and expense budget was distributed and reviewed.

10. **New Business:**

- Helen Tomczuk made a motion to approve the snow removal contract from Don's Custom Landscaping, Inc, 9711 S. Troy Ave., Evergreen Park, IL 60805 at \$90 per visit and salting at \$100 per application. Tina Ward seconded the motion; the motion passed unanimously.

11. There being no further business, Elizabeth Topa motioned to adjourn, seconded by Virginia Chander. The motion passed unanimously and the meeting adjourned at 9:15 pm. The next regular meeting of the Evergreen Park Public Library Board of Trustees will be Wednesday, September 13, at 7:00 pm.

Respectfully submitted,



Tina Ward
Secretary EPPL