

**Minutes of the Evergreen Park Public Library
Board of Trustees
Regular Meeting
Wednesday, May 11, 2016
7:00 pm • Library Lower Level**

The meeting was called to order at 7:12 pm by Vice President Virginia Chandler. The following trustees were present: Treasurer Elizabeth Topa, Secretary Helen Tomczuk, and Trustee Tina Ward. Trustees Thomas Knox and President Kim Shine were absent with notification. Trustee Deborah Pearson was absent without notification. Library Director Nicki Seidl was also present.

Vice President Virginia Chandler led the assembly in the Pledge of Allegiance.

Tina Ward motioned to approve the Minutes of the Regular Meeting of April 20, 2016, seconded by Elizabeth Topa. The motion passed unanimously.

The Treasurer's Report was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for May, 2016. Helen Tomczuk motioned to accept the Treasurer's report for audit, seconded by Tina Ward. The motion passed unanimously. Nicki Seidl advised the Board that Illinois Metropolitan Investment Fund (IMET) correspondence reports that fraud recovery continues but that no further payments have been issued. The Board reviewed the list of checks submitted for payment for May 2016. Helen Tomczuk motioned to approve the list of checks for payment of bills for May 2016, seconded by Tina Ward. The motion passed unanimously.

There was no public participation for this meeting.

Nicki Seidl presented the librarian's report in written format. Nicki Seidl, Nicki and Mary Miritello judged the Arbor Day Essay and Poster Contest. Julie Keaty, Kerrie Stone and Nicki attended the Public Library Association Conference in Denver. Anderson Cooper was the keynote speaker. Hosted author Joe Meno with Julie Keaty. Nicki participated in the second annual Authors Expo. Julie Keaty and Anna Wassenaar did a terrific job organizing the event which unfortunately competed with gorgeous spring weather. Nicki spoke at the monthly meeting of the Evergreen Park Senior Group at the Senior Center on Homan Avenue. Thank to Mary Kay Fahey volunteer organizer of the spring book sale. The sale made \$1,225 over four days. Mary Kay also purchased three new bookcases from IKEA to showcase sale items and refused reimbursement. Hosted 3rd annual. Spelling bee with Julie Keaty. Only 5 contestants this year. Nicholas Tosoni was the winner.

Key staff members will be attending BookExpo at McCormick Place May 11-13.

Indigo Design updated the library web site to the current version of Joomla and is in the process of updating the "Support the Library" tab to accept credit card payments online.

Mayor Sexton gave approval for the Story Walk to be installed at Yukich Fields.

The updated employee handbook was distributed to all employees.

Nicki submitted a grant proposal to ADM Cares to support the 1,000 Books Before Kindergarten program.

Nicki submitted a letter of inquiry to the Grand Victoria Foundation to support technology and job search programs for adults and the "Computer Tutor".

Old Business:

- After discussion, Elizabeth Topa motioned to approve the Evergreen Park Public Library Reference Service Policy. The motion was seconded by Helen Tomczuk. The motion passed unanimously.

New Business:

- Elizabeth Topa motioned for approval of FY2017 ILLNET / OCLC Services Program Agreement. The motion was seconded by Helen Tomczuk, and passed unanimously.
- Helen Tomczuk motioned for approval to close the library on Friday, August 5th for staff development. The motion was seconded by Tina Ward, and passed unanimously.

There being no further business to discuss, Elizabeth Topa motioned and Tina Ward seconded to adjourn the meeting at 7:42 pm. The motion passed unanimously. The next regular meeting of the Evergreen Park Public Library Board of Trustees will be June 8, 2016 at 7:00 pm.

Respectfully submitted,



Helen Tomczuk, Secretary