

**MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
Wednesday, May 14, 2014
7:00 PM Library Lower Level**

1. President Kim Shine called the meeting to order at 7:14 pm. Present were Vice-President Virginia Chandler, Treasurer Elizabeth Topa, Secretary Tina Ward, Trustees Kathy Savory and Helen Tomczuk. Also present was Library Director Nicki Seidl. Trustee Deborah Pearson was absent with prior notification.
2. President Kim Shine led the Pledge of Allegiance.
3. Kathy Savory motioned to approve the Minutes of the Special Joint Meeting for the Board of Education of Evergreen Park Elementary School District 124 and the Evergreen Park Public Library Board of Trustees of April 2, 2014. Helen Tomczuk seconded the motion, which passed unanimously.
4. Elizabeth Topa motioned to approve the Minutes of the Regular Meeting of April 9, 2014. Helen Tomczuk seconded the motion, which passed unanimously.
5. The Treasurer's Report was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for April 2014. Helen Tomczuk motioned to accept the Treasurer's Report for audit, seconded by Virginia Chandler. The motion passed unanimously. The Board reviewed the list of checks submitted for payment for May 2014. Virginia Chandler motioned to approve the list of checks for payment of bills for May 2014, seconded by Tina Ward. The motion passed unanimously. The Board reviewed documentation of the design and implementation of the Library's internal accounting controls for accuracy.
6. Public Participation: The meeting was attended by Evergreen Park resident, Aileen Ward, age 7. Aileen commented how much she enjoys the programs at the Evergreen Park Library.
7. Librarian's Report: Nicki Seidl presented a written report. Elizabeth DeVito was hired as Youth Services Assistant, assuming some school liaison duties previously performed by Jenna Harte. Chris Raap announced her retirement in 2015. Purses were stolen from a staff workroom. A locksmith will install plates over door hardware in two vulnerable locations to prevent future incidents. Library Monitor Earline Taylor and Public Services Assistant Ana Gomez organized an end of year pizza party for the regular afterschool kids. Mrs. Taylor committed to another year of Library Monitor duties. Nicki complimented Children's Librarian Laura Meyer, Young Adult Librarian Gigi Hajduk-Oster, and Public Events Coordinator Mary Deering for yet another year of stellar summer reading programming. Nicki Seidl also commended Virtual Services Coordinator Julie Keaty for organizing two great events in April, the Un-Spell-ievable Adult Spelling Bee and World Book Day, as well as substituting for the Kindred Spirits Book Club discussion of *The Language of Flowers* by Vanessa Diffenbaugh. Sign up begins June 9. The plant sale fundraiser with the Garden Club of Evergreen Park was a success, earning \$1,258 for the Library Foundation.

8. Old Business: There was no old business.

9. New Business

- Helen Tomczuk motioned to accept the proposal from Roy Erickson Outdoor Maintenance, 4430 W 137th Place, Crestwood to sealcoat, replace and re-pin stops, and restripe the parking lot at a cost of \$2,329.44. Kathy Savory seconded the motion, which passed unanimously.
- Elizabeth Topa motioned to approve the 2014 Annual Resolution Authorizing Public Library Non-Resident Cards at a cost of \$141. Helen Tomczuk seconded the motion which passed with six ayes, no nays, and one absent.
- Helen Tomczuk motioned to close the Library on Friday, August 15, 2014 for a staff in-service day. Tina Ward seconded the motion, which passed unanimously.

10. Adjournment: There being no further business to discuss, Helen Tomczuk motioned and Tina Ward seconded to adjourn the meeting. The motion passed unanimously and the meeting adjourned at 7:52 pm. The next regular meeting of the Evergreen Park Public Library Board will be Wednesday, June 11, at 7:00 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nicki Seidl".

Nicki Seidl, Secretary Pro-Tem