

MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY

BOARD OF TRUSTEES

REGULAR MEETING

Wednesday, March 19, 2014

7:00 pm Library Lower Level

Vice President Virginia Chandler called the meeting to order at 7:08 pm. Present were Secretary Tina Ward, and Trustees Deborah Pearson and Kathy Savory. Also present was Library Director Nicki Seidl. President Kim Shine and Trustee Helen Tomcuk were absent with prior notification. Treasurer Elizabeth Topa gave prior notice of late arrival.

Deborah Pearson motioned to add "Approval to submit the FY2013 Illinois Public Library Annual Report to the Illinois State Library" to the agenda under New Business. Tina Ward seconded and the motion passed unanimously.

Kathy Savory motioned to approve the minutes of the regular board meeting of February 12, 2014. Deborah Pearson seconded the motion, which passed unanimously.

The Treasurer's Report for February 2014 was presented by Nicki Seidl, who noted that property tax receipts for the first half of FY2014 (due March 1) are about \$100,000 less than expected so far. Receipts for March will be monitored closely and reported at the April meeting. Following her presentation and explanations, the Board reviewed these reports and Deborah Pearson motioned to file the February Treasurer's Report for audit. Tina Ward seconded the motion and it was unanimously approved. The check register for March 2014 was presented, with no unusual disbursements noted. Deborah Pearson motioned to approve the payment of these bills and Kathy Savory seconded the motion, which was unanimously passed.

Public Participation: None

At 7:25 pm Treasurer Elizabeth Topa joined the meeting. At 7:27 pm Secretary Tina Ward departed the meeting.

Librarian's Report: The Librarian's Report was presented in written format. School Liaison Jenna Harte is relocating to Texas as the new Community Librarian for the Sterling Library in Baytown. The Library Board commended Jenna on her service to the Youth Services department and in outreach to the schools in Evergreen Park. Anna Wassenaar will substitute in Youth Services until someone is hired. The Sparks! Ignition grant was accepted for review by the Institute of Museum and Library Services. An application for "Eliminate the Digital Divide" funding was submitted to the Department of Commerce and Economic Opportunity for computers, equipment, and instructors for technology and job skills classes. Murphy & Miller replaced a premierlink board in rooftop unit #5. Reasonable Exterminators is curtailing the ant infestation and will spray the perimeter of the building when the snow melts. Don's Custom Landscaping and Sertoma Center are keeping up with snow removal. \$125,000 grant was funded from the Illinois State Library to construct a walled, acoustically separate activity space for teens to use after school and to repurpose the adult services workroom into a space for general computing and technology instruction. \$5,000 was received from the Illinois State Library to purchase materials to

support Next Generation Science Standards for students in Kindergarten through grade 8. Evergreen Park resident Dennis Smith advised Nicki Seidl to apply online for an ADM Cares grant to fund the Teacher in the Library for the 2014/15 school year. Upcoming events: author Melanie Benjamin Thursday, March 27, Bunco Party Wednesday, April 9, Adult Spelling Bee Thursday, April 17, and World Book Night Wednesday, April 23.

Old Business: There was no Old Business on the Agenda.

New Business:

- Virginia Chandler motioned and Kathy Savory seconded to approve submitting the FY2013 Illinois Public Library Annual Report to the Illinois State Library. The motion passed unanimously.
- Board members and Nicki Seidl discussed items to be placed on the agenda for the joint meeting with Elementary School District 124 on Wednesday, April 2, at 6:30 pm.
- Virginia Chandler motioned and Kathy Savory seconded approval of the FY2015 Illinet/OCLC Renewal Agreement. The motion passed unanimously.
- Nicki Seidl distributed Chapter 7, *Collection Management and Resource Sharing* from *Serving Our Public: Standards for Illinois Public Libraries 3.0* as required for the FY2015 Illinois Per Capita grant application. It will be reviewed at the April 9 regular meeting.
- Elizabeth Topa motioned and Kathy Savory seconded approval of the 2014 lawn maintenance contract with Don's Custom Landscaping, 9804 S Kolin Avenue, Oak Lawn, IL at \$100/month for bed maintenance. The motion passed unanimously.
- Approval to purchase a Speco DS 16 channel DVR to upgrade the existing DVR was postponed pending questions regarding trade-in value and monitoring of our device by the Evergreen Park police department. Nicki will contact the vendor and report at the April 9 meeting.

The next meeting of the Evergreen Park Board of Trustees will be held at the Library on Wednesday, April 9, at 7:00 pm.

After all business had been conducted, Kathy Savory motioned to adjourn the meeting, seconded by Elizabeth Topa seconded. The motion passed unanimously, and the meeting was adjourned at 8:17 pm.

Respectfully submitted,



Nicki Seidl, Secretary Pro-Tem