

**MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
Wednesday, June 11, 2014
7:00 PM, Library Lower Level**

1. President Kim Shine called the meeting to order at 7:10 pm. Present were Vice-President Virginia Chandler, Treasurer Elizabeth Topa, and Trustees Deborah Pearson and Helen Tomczuk. Also present was Library Director Nicki Seidl. Secretary Tina Ward and Trustee Kathy Savory were absent with prior notification.
2. Trustee Deborah Pearson led the Pledge of Allegiance.
3. President Kim Shine requested that the following item be added to the agenda under New Business: A motion to approve the deposit of Capital Project funds into suitable account or accounts at Standard Bank and Trust Company. Helen Tomczuk motioned to add the item to the agenda under New Business, seconded by Deborah Pearson. The motion passed unanimously.
4. Virginia Chandler motioned to approve the Minutes of the Regular Meeting of May 14, 2014. Elizabeth Topa seconded the motion, which passed unanimously.
5. The Treasurer's Report was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for May 2014. Virginia Chandler motioned to accept the Treasurer's Report for audit, seconded by Helen Tomczuk. The motion passed unanimously. The Board reviewed the list of checks submitted for payment for June 2014. Helen Tomczuk motioned to approve the list of checks for payment of bills for June 2014, seconded by Deborah Pearson. The motioned passed unanimously.
6. Librarian's Report: Nicki Seidl presented a written report. Xochitl Medina will be returning as our bilingual Teacher in the Library for the 2014/15 school year. Circulation clerk Jeanne Qualter is leaving to pursue another job opportunity. Young Adult Librarian Gigi Hajduk-Oster will resign her position as of August 28. Interact Business Systems installed the new DVR for the camera surveillance system. A locksmith installed plates over door hardware in two locations. CSX Railroad will reimburse for repair to damaged asphalt in the library parking lot. A claim will be filed with Simplex Grinnell for expenses incurred to reset the elevator during a fire alarm and wet sprinkler inspection.
7. Public Participation: None
8. Under Old Business, Nicki Seidl updated the library board on the situation regarding the theft of two employee's purses in May.
9. New Business
 - Elizabeth Topa motioned, and Helen Tomczuk seconded the adoption of Resolution 2014-2, a resolution establishing prevailing wages for public works for the Evergreen Park Public Library. The motion passed unanimously by roll call vote: 5 ayes, 0 nays, 2 absent.

- Helen Tomczuk motioned, and Deborah Pearson seconded to approve the deposit of Capital Project funds into suitable account or accounts at Standard Bank and Trust Company. The motion passed unanimously.
- Virginia Chandler motioned and Elizabeth Topa seconded the adoption of Resolution 2014-3, a resolution authorizing transfer of monies from the Library Special Reserve Fund to the Capital Projects Fund. The motion passed unanimously by roll call vote: 5 ayes, 0 nays, 2 absent.
- Helen Tomczuk motioned, and Deborah Pearson seconded, the approval of the agreement to provide architectural services between the Evergreen Park Public Library and Engberg Anderson, Inc., 320 E Buffalo Street, Milwaukee, WI 53202 pending final legal review and approval, and pending consideration by Engberg Anderson that the agreed upon compensation reflect that multiple contracts for HVAC, fire protection, and electrical work will be executed separately from general construction. The Board further authorizes Library Director Nicki Seidl to execute the final agreement upon such approval. The motion passed unanimously.
- Deborah Pearson motioned, and Helen Tomczuk seconded, approval of labor and material to reconfigure the Technical Services workroom to accommodate workstations and storage from H&R Johnson Bros., Inc., 10024 S Kedzie Av, Evergreen Park, IL 60805 at a cost of \$7,520. The motion passed unanimously.
- Helen Tomczuk motioned, and Virginia Chandler seconded, approval of a workstation and shelving system proposal for the Technical Services workroom from Bradford Systems, 430 Country Club Drive, Bensenville, IL 60106 for \$13,960. The motion passed unanimously.

10. Adjournment: There being no further business to discuss, Deborah Pearson motioned, and Helen Tomczuk seconded to adjourn the meeting. The motion passed unanimously and the meeting adjourned at 8:38 pm. The next regular meeting of the Evergreen Park Public Library Board will be Wednesday, July 9, at 7:00 pm.

Respectfully submitted,



Nicki Seidl, Secretary Pro-Tem