

**MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
Wednesday, January 8, 2014
6:00 PM Library Lower Level**

1. President Kim Shine called the meeting to order at 6:14 p.m. Present was Treasurer Elizabeth Topa, Secretary Tina Ward, Trustees Helen Tomczuk and Library Director Nicki Seidl. Trustees Virginia Chandler, Kathy Savory, and Deborah Pearson were absent with prior notification.
2. Consent Agenda
 - a. Agenda
 - b. Minutes of the Regular Meeting of December 11, 2013
 - c. Financial Report
 - d. List of checks for January 2014 for the payment of billsMotion by Helen Tomczuk and seconded by Elizabeth Topa to approve items on the Consent Agenda. The motion carried unanimously.
3. **Public Participation:** Zero, zip, zilch.
4. **Librarian's Report:**

The librarian's report was presented in written format.

 - **Facility:** After Murphy and Miller found a control fuse blown on RTU3, which was replaced, all rooftop units are currently working properly. A big thank you to Helen Tomczuk for her donation of the electric snow shovel. It came in handy with all the snow that we received.
 - **Technology:** Julie Keaty managed the web site conversion to our new host. Finally, the library is no longer considered a residential account with Comcast!!
 - **Staff:** Sadly, Mary Lou Walsh announced her intention to retire in December 2014. We welcome part-time circulation clerk Anne Marie O'Donnell.
 - **Other:** Mary Deering has arranged some amazing authors over the next few months. This evening we will get to meet Lisa Gardner, Wednesday January 15 - Jennifer Chiaverini will be having tea with patrons and Melanie Benjamin will be coming to our library January 27, 2014.
5. **Old Business:** A new coffee machine was ordered for the library thanks to Helen Tomczuk.
6. **New Business:**
 - Helen Tomczuk made a motion to approve the revisions to the Evergreen Park Public Library Employee Handbook; Elizabeth Topa seconded the motion, the motion carried.
8. **Adjournment:** Helen Tomczuk motioned to adjourn the meeting, seconded by Elizabeth Topa. The motion carried unanimously and the meeting adjourned at 6:18 pm.

Respectfully submitted,



Tina Ward, PhD.
Secretary, Evergreen Park Library Board