

**MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
Wednesday, August 13, 2014  
7:00 PM, Library Lower Level**

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1. President Kim Shine called the meeting to order at 7:10 pm. Present were Vice-President Virginia Chandler, Treasurer Elizabeth Topa, and Trustees Deborah Pearson, Kathy Savory, and Helen Thomczuk. Also present was Library Director Nicki Seidl. Secretary Tina Ward was absent with prior notification.
2. Architects Joe Huberty and Shaun Kelly of Engberg Anderson, Inc provided an update regarding forthcoming construction of a multi-purpose activity room to be used by teens after school and repurposing an underutilized staff workroom for instructional and general computing. Construction is anticipated to begin in January 2015.
3. Helen Thomczuk motioned to approve the Minutes of the Regular Meeting of July 9, 2014. Virginia Chandler seconded the motion, which passed unanimously.
4. The Treasurer's Report was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for July 2014. Helen Thomczuk motioned to accept the Treasurer's Report for audit, seconded by Kathy Savory. The motion passed unanimously. The Board reviewed the list of checks submitted for payment for August 2014. Virginia Chandler motioned to approve the list of checks for payment of bills for August 2014, seconded by Helen Thomczuk. The motioned passed unanimously.
5. Librarian's Report: Nicki Seidl presented a written report. Gigi Hajduk-Oster's last day is August 28. Julie Keaty has accepted the position of Public Events Coordinator, starting August 18. Two shelvers and two teen technology aides will begin in August. Donna Bailey has been hired as a utility librarian to work as needed in the Circulation, Youth Services, and Adult Services departments. The hard drive in the auto-attendant module of the twelve year old phone system failed and was replaced with a refurbished unit. A claim was filed with ComEd for HVAC repair expenses incurred as a result of the June 26th outage. Office furniture was installed in the Technical Processing room and wired for electricity and data. The permeable parking lot grant was resubmitted to the Metropolitan Water Reclamation District for potential funding. Illinois Roof Consulting Associates performed a roof inspection on July 10. The roof is performing well for its age and should remain serviceable for 3-4 years with preventive maintenance. Library staff will issue library cards at District 124 and 231 registration days.
6. Public Participation: None
7. Old Business: None
8. New Business
  - Nicki Seidl distributed the FY2015 Salary Schedule, Pay Grade Assignments, and Insurance Contribution Schedule for board review and approval at the regular meeting of September 10.

- Nicki Seidl distributed the FY2015 Income Budget and Expense Budget, with supporting documentation, for board review and approval at the regular meeting of September 10.
  - Helen Thomczuk motioned to approve the submittal fo the FY2015 Illinois public Library Per Capita Grant to the Illinois State Library, seconded by Deborah Pearson. The motion passed unanimously.
9. Adjournment: There being no further business to discuss, Deborah Pearson motioned, and Elizabeth Topa seconded to adjourn the meeting. The motion passed unanimously and the meeting adjourned at 8:07 pm. The next regular meeting of the Evergreen Park Public Library Board will be Wednesday, September 10, at 7:00 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nicki Seidl".

Nicki Seidl, Secretary Pro-Tem