

**MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
Wednesday, March 13, 2013  
7:00 PM Library Lower Level**

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1. Secretary Tina Ward called the meeting to order at 7:10 p.m. Present were Vice-President Jake Welsh, Trustees Virginia Chandler, Deborah Pearson, and Library Director Nicki Seidl. President Kim Shine, Trustees Ruth McDonald and Elizabeth Topa were absent with prior notification
2. Virginia Chandler made a motion to approve the minutes of the Regular Meeting of February 13, 2013. Deborah Pearson seconded the motion. Motioned carried.
3. The Treasurer's Report was presented by Nicki Seidl. With her assistance, the board reviewed a statement of the library's funds. Nicki reported that first installment tax receipts (55% of FY12 levy) are approximately \$180,000 shy of where we should be. Deborah Pearson moved to accept the Treasurer's Report for audit, seconded by Jake Welsh; the motion passed unanimously. The Board then reviewed the lists of checks for the payment of bills for March 2013. Virginia Chandler moved to accept the list of checks Jake Welsh seconded the motion, and it was so moved.
4. **Public Participation:** Chris Nugarus was observing how the trustee meetings are conducted. He is on the April ballot for library trustee.
5. **Librarian's Report:**

The librarian's report was presented in written format.

  - **Facility:** The fire radio communication system was installed by Micro-Eye and the AT&T circuit was cancelled saving the library \$114.00/month. The library was informed by the EP Public Works department that due to personnel reductions the Village will no longer be able to clear the sidewalks for the library but the village will still clear the parking lot.
  - **Technology:** Nicki reported that the 2013/2014 Digital Divide Grant application has not been made available yet. Nicki signed a 3-year contract with AT&T at a rate of \$235/month if the library's fiber connection remains with AT&T there is not charge to terminate the T1 contract but if the library's fiber connection goes through Comcast there will be a termination fee, which is 50% of the remaining AT&T contract. Nicki applied for e-rate to cover the annual cost of the fiber using the quote from AT&T.
  - **Other:** Articles for the newsletter were edited and the publication was sent to EP residents. Nicki submitted a \$5000.00 grant application to the Illinois State Library for the "Back to Books" grant to purchase materials to support STEM (Science, Technology, Engineering, and Mathematics) and craftsmanship subjects (Dewey 004-005, 600s, 700s). The library received \$250 from Wal-Mart because of an

employee of Wal-Mart, Warren Johnson, who completed community service at the library as part of Wal-Mart's "Volunteerism Always Pays" program. Mary Deering is working with Temple Grandin to visit the library at the end of June. Our next meeting will be the last meeting for Trustees Jake Welsh and Ruth McDonald. We appreciate their years of service to the library. Ruth McDonald was an integral part of the 2006/07 renovation of the library; her accounting skills were critical to keeping the project "on time and on budget."

**6. Old Business:** A motion was made by Jake Welsh and seconded by Virginia Chandler to approve the transfer balances of the Reserve Fund and the Working Cash from the Illinois Funds to the Illinois Metropolitan Investment Fund. The motion was carried.

**7. New Business:**

- It was discussed that teens who utilize the library should be consulted on the use of the teen space for moving the library forward. By giving teens a voice on the space the hope is that they will respect and use it to its potential.
- The Evergreen Park Public Library Foundation Meeting will meet Monday April 8, 2013 at 6:00 pm.

**8. Adjournment:** At 7:53 p.m., Deborah Pearson made a motion to adjourn the meeting, Tina Ward seconded the motion, motion passed.

Respectfully submitted,



Tina Ward, PhD.  
Secretary, Evergreen Park Library Board