

MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
Wednesday June 12, 2013  
7:00 PM Library Lower Level

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1. President Kim Shine called the meeting to order at 7:00 pm. Present were Vice-President Virginia Chandler, Secretary Tina Ward, and Trustee Kathy Savoy and Director Nicki Seidl. Treasurer Elizabeth Topa, and Trustees Deborah Pearson, and Helen Tomczuk were absent with prior notification.
2. Virginia Chandler made a motion to approve the minutes of the reorganization meeting of May 8, 2013, seconded by Tina Ward. The motion passed.
3. Virginia Chandler made a motion to approve the minutes of the regular board meeting of May 8, 2013, Kathy Savoy seconded the motion; motion passed.
4. The Treasurer's Report was presented by Nicki Seidl. With her guidance, the Board reviewed a statement of the library's funds from May 2013. Tina Ward moved to accept the Treasurer's Report for June for audit, seconded by Virginia Chandler. The motion passed. The Board then reviewed the list of checks for payment of bills for June 2013. Kathy Savoy made a motion to approve the list of checks for payment of the June 2013 bills, Tina Ward seconded the motion. Motion carried.
5. Public Participation: no one.
6. Librarian's Report: Presented in written format.
  - Facility: The electrical maintenance was performed and the electrician suggested upgrading the small electrical panel using fuses to circuit breakers at a cost of \$399.00.
  - Technology: The library website was hacked and down for 5 days of Memorial Day weekend. Indigo Design assisted with removing the Malware and upgraded our joomla software module. The total cost was \$1700.00. The credit card swipe machines have been installed on two self-serve checkout machines. Zinio e-magazine is up and running.
  - Staff: District 124 teachers Kerrie Lopez and Maggie Essig will not be returning for the 2013/2014 school year. The Teacher in the Library and Library Monitor jobs were posted on the library's website, applications were due by June 28, 2013.
  - Other: Temple Grandin visit is scheduled for June 29<sup>th</sup> at 3 pm at Mother McAuley. Nicki was looking for volunteers for the event since there were over 600 pre-registrants. We received another \$250 Volunteerism Always Pays grant through Wal-Mart thanks to Evergreen Park resident Warren Johnson, making our total Wal-Mart grant funds \$750. Nicki will be attending ALA in Chicago June 28- July 2. Game show night participants

and volunteers are needed for the evening of July 19, 2013 from 7-10pm. 30-year EPPL board member, Christine Carparelli, passed away and \$1,310.00 was received through memorial donations to the library. This contribution will be used for a reading garden by the mosaic benches in front of the library. A patron has been excluded from the library and grounds for 90 days for using foul language and exhibiting insensitive behavior toward a patron with Asperger syndrome.

7. Old Business: It would be possible to apply for a \$125,000 matching construction grant through the Illinois State Library to modify the building as outlined in the facility master plan proposed by Library Planning Associates and Engberg Anderson Architects.

8. New Business:

- Via roll-call vote, the Board approved "A Resolution Adopting Prevailing Wage Standards" with 4 "yes" votes, 0 "no" votes, and 3 "absent".
- Nicki distributed the bylaws with the installation of new board members.
- Nicki distributed the FY2014 Salary Schedule and Benchmarking Tools that will be discussed later.

9. Adjournment: Tina Ward made a motion to adjourn at 8:07 pm; Virginia Chandler seconded the motion. The motion passed.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tina Ward, Ph.D.".

Dr. Tina Ward, Ph.D, Secretary