

**MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
Wednesday, September 12, 2012
7:00 PM Library Lower Level**

1. President Kim Shine called the meeting to order at 7:00 pm. Present were Treasurer Elizabeth Topa, Trustee Deborah Pearson, and Trustee Tina Ward. Also present were Trustee Appointee Virginia Chandler and Library Director Nicki Seidl. Vice President Jake Welsh and Trustee Ruth McDonald were absent with notification.
2. Illinois Representative Kelly Burke, 36th District, updated the Library Board on legislative issues, notably the state budget, casino gaming, and pension reform.
3. President Kim Shine presided over the swearing in of Library Board Trustee Virginia Chandler, filling the vacancy left by the resignation of Ruth Hansen.
4. Deborah Pearson moved to appoint Tina Ward as Secretary to the Library Board, filling the vacancy in the position left by the resignation of Ruth Hansen, seconded by Elizabeth Topa. The motion passed unanimously.
5. Deborah Pearson moved to approve the Minutes of the Regular Meeting of August 8, 2012, seconded by Elizabeth Topa. The motion passed unanimously.
6. The Financial Report was presented by Nicki Seidl. A motion to approve the Treasurer's Report for audit was presented by Virginia Chandler, seconded by Deborah Pearson. The motion passed unanimously. The Board then reviewed the lists of checks for the payments of bills for September 2012. Tina Ward moved to accept the list of checks for May as presented; Deborah Pearson seconded the motion, which passed unanimously.
7. **Public Participation:** Sadly, there was none.
8. **Librarian's Report:** The Librarian's Report was presented in written format, in the consideration of time. Library Monitor Joe Miller has been effective thus far, as has the temporary inclusion of District 124 discipline monitor Vern Estes for the first two weeks of the school year. District Teachers in the Library Maggie Essig and Kerrie Lopez are terrific in providing homework help and engaging students in productive activities after school. The book sale earned over \$1,600 over the week's duration. The Library Board publicly expressed sincere appreciation to volunteer book sale coordinators Mary Kay Faye, Alicia Flores, and Nicholas Tosoni for their substantial contributions to its success.
9. **Old Business**
 - Library Director Nicki Seidl was advised that DCEO is ready to proceed on grant award no. 10-203098 of \$25,000. A portion of the award will fund extending fiber optic cabling to the facility, with the balance used for developing a strategic facilities plan.
 - The EP Library Foundation's Oktoberfest fundraiser is Saturday, September 22, from 6:30-11:30. Deborah Pearson urged board members to contact friends and relatives to attend the event or purchase raffle tickets.

10. New Business

- Deborah Pearson motioned, and Elizabeth Topa seconded, to approve the annual HVAC Maintenance Contract from Murphy & Miller. The motion passed unanimously.
- Deborah Pearson motioned, and Kim Shine seconded, to accept the FY2013 Illinois Public Library per Capita Grant Application for submittal to the Illinois State Library.
- The approval of the Insurance Package, Workers Compensation, Umbrella, and Equipment Breakdown Proposal was postponed to the October meeting as figures were unavailable as of yet.
- Nicki Seidl distributed FY2013 anticipated income and expenses in preparation for approving the FY2013 levy request at the October meeting.

9. Adjournment:

At 8:59 p.m. Deborah Pearson presented a motion to adjourn, seconded by Tina Ward, which passed unanimously. The next month's regularly scheduled meeting will take place on Wednesday, October 10, at 7:00 pm.

Respectfully Submitted,



Nicki Seidl,
Secretary, Pro-Tem