

**MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
Wednesday, November 9, 2011  
7:00 PM Library Lower Level**

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1. President Kim Shine called the meeting to order at 7:02. Also present were Vice President Jake Welsh, Secretary Ruth Hansen, Treasurer Elizabeth Topa, and Library Director Nicki Seidl. Trustees Ruth McDonald and Deborah Pearson were absent with notification.
2. Elizabeth Topa moved to approve the Minutes of the Regular Meeting of August 10, seconded by Kim Shine. The motion passed unanimously.
3. The Treasurer's Report was presented by Nicki Seidl. A motion was presented by Ruth Hansen and was seconded by Elizabeth Topa to accept the Treasurer's report for audit. Director Nicki Seidl distributed the library's Annual Financial Report for the year ending December 31, 2010. The investment subcommittee reported on its progress in reviewing investment options. The Board reviewed the list of checks for November 2011 for the payment of bills. Jake Welsh moved to accept the list of checks as presented for the payment of bills; Kim Shine seconded the motion. Both motions passed unanimously.

**4. Public Participation:**

There was none.

**6. Librarian's Report:**

- Library Director Nicki Seidl met with Evergreen Park Mayor Jim Sexton. The Village is not interested partnering to update the marquee on Kedzie to an LED sign using the Library's DCEO grant. They also discussed the ever-present need for additional parking for library patrons and possible options for meeting that need.
- An attempt to divert Illinois State replacement tax funding away from municipalities and municipal libraries was narrowly defeated in the Springfield House of Representatives. The Evergreen Park Public Library will receive revenue from the replacement tax, as planned for in our budget for the year.
- The SWAN automation consortium, of which Evergreen Park Public Library is a member, is pursuing greater autonomy from the RAILS Library System. RAILS has not received any FY2012 (beginning July 1, 2011) from the state, yet RAILS is responsible for the salary and benefits of SWAN employees. This move will mean approximately \$1,000 more in annual charges to Evergreen Park library than we initially anticipated and budgeted for, effective 7/1/12, but it will preserve the existence of the SWAN interlibrary loan system.
- In October there was an arrest on library grounds. The arrest took place outside the library and was for activities that did not occur on library property.

- In recognition and gratitude for former Trustee Eugene Tabour's long service to the Evergreen Park Public Library, Director Nicki Seidl will work with the Village Board on passing a resolution in his honor. We will plan to honor him at a private event in December.
  
- **Technology**
  - Library staff will review the drafted new webpage design this week. If it is satisfactory, they will begin adding content. It is estimated that the new webpage is about 2 months away from going live.
  
- **Building**
  - Nicki Seidl has scheduled a roof inspection for the library building, partially in connection with the Public Library Construction Grant. Nicki will be attending an informational meeting on the upcoming Public Library Construction Grant Program next week.
  
  - The backflow valves, fire extinguishers, fire panel, and sprinklers were all tested with satisfactory results. Nicki will contact the Village Inspector to make sure all is satisfactory with the building inspection and testing documents were received.
  
- **Staff-**
  - Anna Wassenaar is out on maternity leave. Sara Kristufek, hired through the Saint Xavier University Internship Program, is helping in the Children's Department in the interim. The arrangement seems to be working well.

**7. Old Business:**

There was none.

**8. New Business:**

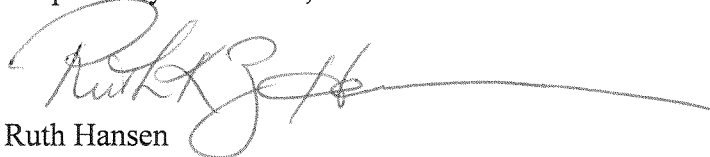
- Approval of the FY 2012 Evergreen Park Public Library Meeting Ordinance A motion was presented by Elizabeth Topa and seconded by Kim Shine to approve proposed meeting dates for 2012. It passed unanimously.
  
- Approval of 2011 Holiday Closings A motion was presented by Ruth Hansen and seconded by Jake Welsh to approve proposed holiday closings for 2012. It passed unanimously.
  
- Adoption of Performing Artist Agreement Ruth Hansen suggested that, since the intended scope of the agreement is broader than performing artists, that the wording be amended to "Program Presenter Agreement." Elizabeth Topa moved to accept the agreement as amended, seconded by Jake Welsh. The board agreed unanimously.

- With the retirement of Eugene Tabour, there is an opening on the Library Board. Trustees discussed options for filling the position until the next election, and decided to publicize the opening and request letters of interest in order to identify candidates.

**9. Adjournment:**

At 9:00 p.m. a motion to adjourn was presented by Jake Welsh and seconded by Ruth Hansen. The motion passed unanimously. The next month's regularly scheduled meeting will take place December 14, 2011, at 7:00.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read 'Ruth Hansen', followed by a long horizontal line extending to the right.

Ruth Hansen  
Secretary, Evergreen Park Library Board