

**MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
Wednesday, March 9, 2011
7:00 PM Library Lower Level**

1. Vice President Eugene Tabour called the meeting to order at 7:02.
Present were Trustee Ruth Hansen, Trustee Ruth McDonald, Treasurer Elizabeth Topa, Secretary Kim Shine, Jake Welsh, and Library Director Nicki Seidl. Trustee Deborah Pearson sent notification she would not be in attendance.
2. Elizabeth Topa motioned to appoint Jake Welsh to fill the trustee vacancy of Kelly Burke. Ruth Hansen seconded the motion which was unanimously agreed to.
3. Ruth Hansen recommended that the initials TGCTI be removed. Elizabeth Topa motioned to approve the Minutes of the Regular Meeting of February 8, 2011 as amended. Eugene Tabour seconded the motion and the motion passed unanimously.
4. The Treasurer's Report was presented by Nicki Seidl. A motion was presented by Ruth McDonald and was seconded by Eugene Tabour to file the Treasurer's report for audit. Ruth Hansen motioned and was seconded by Ruth McDonald to approve the list of bills payable for March 2011. Both motions made during the Treasurer's Report passed unanimously.
5. **Public Participation:**
None.
6. **Librarian's Report:**
 - The Library Foundation is working to raise \$10,000 to support the Summer Reading Program. A cupcake bake off fundraiser will be held on April 3.
 - Suspense author Steve Berry will be coming to our library on May 26. Mystery author Karin Slaughter is also coming, but the date has not been set.
 - Nicki has volunteered to partner with SERVE (Kathy Rohan) to assist in writing a grant proposal to Autism Speaks for \$25,000.
 - There is Illinois legislation proposing increasing the period of time to allow refunds of property taxes based on erroneous assessments from 5 years to 20 years. The Illinois Library Association is opposed.
 - **Technology**
 - ✓ Children's computers have been reorganized. Tots now have four computers at our finally correct computer table, loaded with children's games and educational software. K-8th grade have 6 computers which have been loaded with Microsoft Office and have filtered internet access.
 - ✓ Nicki is experimenting with the feasibility of putting a library card on Smart phones.
 - ✓ Chicago Tribune on-line has changed vendors. Our subscription bill for the year was just paid in January to the previous vendor. Getting a refund is proving to be a problem.
 - ✓ The DCEO Digital Divide grant has just been submitted to provide public computing services, and technology and job skills training to the community. Desk top computers, laptops, a new server, white board and data projector were included in the proposal.

- ✓ Submitted "Teacher in the Library" funding request to Archer Daniels Midland/Dennis Smith
- ✓ Publisher, HarperCollins is attempting to limit the number of times an e-book can be circulated to 26. Librarians can be heard "round the world" in protest.
- **Building-**
 - ✓ A patron called police to the library over a territorial dispute in the Library Reading Room.
 - ✓ Perhaps due to unusually high moisture (snow melt) our old basement leak has returned. Discussion about what to do ensued. The repairs are under warranty however we are responsible for removing a portion of the wall and replacing wall, covering, etc to previous condition. Consensus was that it needs to be taken care of.
 - ✓ The intergovernmental agreement we have with the village pertaining to the parking lot on Troy Ave. was reviewed and discussed. Suggestions were made for alternative wording on the parking limitations signage. This comes as a response from library patrons being ticketed for exceeding one hour limits (after post office closing time).
- **Staff-**
 - ✓ Sybil Garver will be out in March for medical reasons.

7. Old Business:

Status of Metropolitan Library System.

8. New Business:

- After discussion Elizabeth Topa motioned to rescind the meeting room deposit requirements in the Evergreen Park Public Library meeting room policy for Evergreen Park residents. A \$50 cleaning fee will be assessed if the room is left in unacceptable condition, as the discretion of the Library Director. **Trustee Jake Welsh** seconded the motion. The motion passed unanimously.
- Elizabeth Topa motioned to increase the fee for out-of-state interlibrary loan requests to \$6.00 from the current fee of \$3. Mr. Tabour agreed to the motion through a second. The motion passed unanimously.
- Jake Welsh motioned to approve the fire alarm, sprinkler, and extinguisher test proposal from Simplex Grinnell. Mr. Tabour seconded the motion. The motion passed unanimously.
- Landscaping bids for 2011 maintenance – Clarification is needed for one of the bids. The Board authorized Nicki to compare proposals and bids and choose the most appropriate bid based on criteria discussed in the meeting. The motion passed unanimously.
- The Annual Certification of public library membership criteria in the Metropolitan Library System has been postponed until next month.

9. Adjournment:

At 8:47 a motion to adjourn was presented by Trustee Elizabeth Topa and seconded by Trustee Eugene Tabour. This suggestion was unanimously agreed to. The next month's regularly scheduled meeting will take place April 13, 2011, at 7:00.

Respectfully Submitted,



Kim Hamilton Shine

Secretary, Evergreen Park Library Board