

**MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
Wednesday, June 8, 2011
7:00 PM Library Lower Level**

1. Secretary Ruth Hansen called the meeting to order at 7:08. Present Trustee Deborah Pearson, Trustee Eugene Tabour, Treasurer Elizabeth Topa, and Library Director Nicki Seidl. President Kim Shine was late with notification. Trustee Ruth MacDonald and Vice President Jake Welsh were absent with notification.
2. Elizabeth Topa moved to approve the Minutes of the Special Meeting of May 11, and Deborah Pearson seconded the motion. The motion passed unanimously. Ruth Hansen offered a minor revision to the Minutes of the Regular Meeting of May 11. Elizabeth Topa motioned to approve the Minutes of the Regular Meeting of May 11 as revised, and Deborah Pearson seconded the motion, which then passed unanimously.
3. The Treasurer's Report was presented by Nicki Seidl. A motion was presented by Deborah Pearson and was seconded by Eugene Tabour to file the Treasurer's report for audit. Eugene Tabour motioned and was seconded by Deborah Pearson to approve the list of checks for June 2011 for the payment of bills. All motions made during the Treasurer's Report passed unanimously.
4. **Public Participation:**
There was none.
5. **Librarian's Report:**
 - EPPL is soliciting entries for the Garden Walk. So far, we have four.
 - The Lion's Club donated \$1,500 to purchase large print books and e-books for Media-on-Demand. We extend our appreciation on behalf of the many patrons who will benefit from these purchases.
 - There will be a library trip to the Merchandise Mart on June 24.
 - Author Karin Slaughter will be speaking June 23. So far, only 9 people are signed up. The board was asked to help promote the event.
 - The Oberweis fundraiser is June 16. Coupons are available in the newsletter.
 - Library staff has been reviewing designs for the mosaic benches. Activity, under the guidance of mosaic artist Chris Zonta, will start on July 6.
 - **Technology**
 - Nicki is watching the DCEO website for an expected "June" announcement regarding a grant that would increase our capacity to provide community technology services.
 - Proposals for website redesign are due June 17. A high degree of interest is in evidence.
 - There will be no public access to library computers on June 14 to allow for an upgrade to SAM time management software.
 - **Building**
 - Cintas power washed the bathrooms.
 - Galbraith Window Cleaning is coming this week.

- Nicki spoke with Ben Yu regarding the cracking in the porch and ramp cement. He suggested sealing the crack with polyurethane and using salt substitute product during the winter. Concern was expressed that the crack might indicate a structural defect. Dearborn Engineering is submitting a proposal for structural engineering services.
- Bald cypress trees have been replaced the elms planted near the train tracks.
- PermaSeal repaired the crack in the foundation, and the drywall has been repaired. The wall covering has yet to be replaced.

▪ **Staff-**

- Jim Kingsley is retiring. Terence O'Brien will be replacing him as Library Monitor.
- Kerrie Lopez and Margaret Essig will be job-sharing as Teachers in the Library over the school year. Both are bilingual Spanish/English, which we anticipate will better serve the increasing number of Spanish speaking families in Evergreen Park.

6. Old Business:

- On July 1, MLS will officially merge with four other northern IL systems to become RAILS. An interim director had been identified. However, due to significant logistical miscommunications, he has resigned. It appears that there will be a planned disruption of service until the logistical matters are handled and a new director can start.

7. New Business:

- Nicki Seidl distributed copies of Chapter 2, "Governance and Administration" from *Serving our Public 2.0: Standards for Illinois Public Libraries* preparatory to review and discussion at the July board meeting.
- A motion by Deborah Pearson, seconded by Elizabeth Topa, asked for approval of an Intergovernmental Agreement between Evergreen Park Public Library and SWAN for Reciprocal Borrowing Services. The motion passed unanimously.
- The board initiated review of the EPPL Investment of Public Funds Policy, including distribution of the current policy and informational material regarding investment options. Mindful that we were missing the expertise of two exceptionally financially literate board members, the board appointed an Investment Committee comprised of Treasurer Elizabeth Topa, Vice President Jake Welsh, and Trustee Ruth MacDonald. The Investment Committee was charged with close review of the materials, and to report at the July meeting.

8. Adjournment:

At 8:27 p.m. a motion to adjourn was presented by Deborah Pearson and seconded by Elizabeth Topa. This motion was unanimously agreed to and immediately put into action. The next month's regularly scheduled meeting will take place July 13, 2011, at 7:00.

Respectfully Submitted,



Ruth Hansen
Secretary, Evergreen Park Library Board