

**MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
Wednesday, July 13, 2011  
7:00 PM Library Lower Level**

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1. President Kim Shine called the meeting to order at 7:23. Present were Secretary Ruth Hansen, Trustee Eugene Tabour, Treasurer Elizabeth Topa, Vice President Jake Welsh, and Library Director Nicki Seidl. Trustees Ruth MacDonald and Deborah Pearson were absent with notification.
2. Jake Welsh moved to approve the Minutes of the Regular Meeting of June 7, and Eugene Tabour seconded the motion, which then passed unanimously.
3. The Treasurer's Report was presented by Nicki Seidl. A motion was presented by Jake Welsh and was seconded by Eugene Tabour to file the Treasurer's report for audit. The board discussed the new Meijer and Menards development, which was recently approved by the Evergreen Park Village Board, and asked Director Nicki Seidl to obtain a copy of the "Estimated Village of Evergreen Park R.E. Tax Increment to Local Taxing Bodies" displayed at the Village Board meeting in order to inform our budget and levy request preparation. It was also reported that the Investment Committee is still working on finding a date that works for all parties. Their report will be postponed until they can review the relevant materials. Eugene Tabour motioned to approve the list of checks for July 2011 for the payment of bills, and was seconded by Elizabeth Topa. All motions made during the Treasurer's Report passed unanimously.
4. **Public Participation:**  
There was none.
5. **Librarian's Report:**
  - Director Nicki Seidl applied for a grant through the IL Department of Natural resources for the Youth Recreation Corps for salary for college student employees; it was denied.
  - Auditors O'Neil & Gaspardo are nearly done with the library audit. So far they found one replacement tax payment due the library in the amount of \$5,585.69, which has now been received.
  - Work has started on the mosaic benches. They should be done in early August.
  - The Garden Walk is this Sunday! So far, only 25 people are registered. However, this tracks pretty well with our experience in past years.
  - **Technology**
    - EPPL was awarded \$42,600 as a Digital Divide grant from the IL DCEO. This will allow for replacement of a server, replacement of 6 children's computers, purchase of two public-use computers with assistive technology, a locked storage unit, a new projector to match the dimensions of the screen, and a mobile whiteboard. It will also support computer classes in English and in Spanish, and a series of workshops on career advancement open to the library public.
    - The Library is a recipient of a Businesses and Librarians Working Together grant, funded by Sen. Dick Durbin and administered through the Illinois State Library, which will mean equipment and training videos available through EPPL for local businesses.
  - **Building**
    - Despite the June attempt by Permaseal to correct the water leak problem in the activity room, it leaked again in the big rain. Permaseal's representatives ran a water test and stated that the windows were leaking. The seal on the windows was redone. Library staff

conducted a water test and verified that the wall is, in fact, still leaking. Permaseal will return July 18 to cross-inject the area with polyurethane foam.

- Laminate end panels have been installed on the DVD gondolas to prevent injury to unsupervised children in the area.
- Simplex Grinnell performed fire panel/ fire alarm testing. Minor corrections were needed, and have been taken care of. Next year we will be due for our five-year sprinkler obstruction test, which currently costs \$1,874.

▪ **Staff**

- Kelly Russell (ILL Clerk) is leaving for college. Frank Lovejoy will assume her duties. Frank's former duties will be assumed by Tim Menke. Seamus Deering is also leaving for college.

**6. Old Business:**

- Trustees have reviewed Chapter 2, "Governance and Administration" from *Serving Our Public 2.0: Standards for Illinois Public Libraries*.
- The RAILS system merger occurred on July 1 with no interruption of services. Michael Piper has been hired as Director.

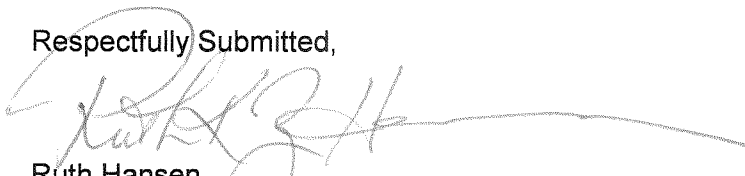
**7. New Business:**

- Nicki Seidl distributed comparative compensation data from eight similar libraries, including Evergreen Park. It was noted that some of the positions at EPPL are significantly below average. The board discussed the pros and cons of moving salaries closer to market averages. Jake Welsh offered to work up a multi-year projection for further review at the August meeting.
- The board reviewed a proposal by Dearborn Engineering to inspect and evaluate the cracking on the front ramp with an eye toward structural integrity. Eugene Tabour agreed to review the proposal and the firm's credentials and report back on them at the August meeting.
- Library staff reviewed several proposals for website redesign, focusing on searchability, pleasing design, simpler navigation, integration with social networking, and use of analytic tools. Elizabeth Topa motioned, and Eugene Tabour seconded, that Indigo Design's proposal be approved. The motion was discussed and passed unanimously. The project will be paid for out of \$10,000 previously budgeted to cover interlibrary loan costs, which at present will continue to be borne by the library system.

**8. Adjournment:**

At 9:30 p.m. a motion to adjourn was presented by Elizabeth Topa and seconded by Jake Welsh. This motion was unanimously agreed to. The next month's regularly scheduled meeting will take place August 10, 2011, at 7:00.

Respectfully Submitted,



Ruth Hansen  
Secretary, Evergreen Park Library Board