

**MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
Wednesday, August 10, 2011
7:00 PM Library Lower Level**

1. President Kim Shine called the meeting to order at 7:06 pm. Present were Vice-President Jake Welsh, Treasurer Elizabeth Topa, Secretary Ruth Hansen, Trustee Ruth McDonald, and Trustee Eugene Tabour. Trustee Deborah Pearson was absent. Also present was Library Director Nicki Seidl.
2. Eugene Tabour moved to approve the Minutes of the Regular Meeting of July 13, 2011. Elizabeth Topa seconded the motion, which then passed unanimously.
3. The Treasurer's Report was presented by Nicki Seidl. The Board discussed possible changes to the tax increment for local taxing bodies. A motion was presented by Ruth Hansen and was seconded by Eugene Tabour to accept the Treasurer's report. Eugene Tabour moved to approve the list of checks for August 2011 for the payment of bills; Jake Welsh seconded the motion. Both motions passed unanimously.

The Investment Committee is still working on analysis of best options. Their recommendations will be forthcoming when they are further along in the process.

4. Public Participation:
There was none.

5. Librarian's Report:

- School District 124 will be publicizing the Teacher in the Library program and other library events in their newsletters.
- We anticipate that costs for medical insurance will increase about 10% for next year.
- EPPL is eligible to submit a Capital Needs Assessment Survey of shovel-ready projects to the Illinois State Library, which may result in our receiving funding through the Illinois State Library (on behalf of the Public Library Construction Act). A total of \$50 million is available for distribution statewide.
- Next year we are due to sealcoat the parking lot at an expected cost of about \$2700. The IL EPA has green building project grants available for permeable parking lots and other water conservation activities. Nicki will explore the costs and benefits.
- The Butterfly Garden looks great, due to the ongoing efforts of Bob Erlich, volunteer curator. Dave Ladd will be making a stone monument honoring Bob's efforts, which will be installed in the Butterfly Garden at the Garden Club of Evergreen Park meeting on September 1.
- EPPL has been awarded the Deborah Dowling Preiser Award in honor of our excellence in adult programming. The award comes with a \$250 prize. Director Nicki Seidl praised Mary Deering for her exceptional efforts in this area. The award

will be presented on October 18 at the Illinois Library Conference; Laura Meyer will accept on behalf of the library.

- The mosaic bench project is progressing well. Perhaps mosaic pillars would be a project for the future?
- 135 friends of the Evergreen Park Public Library walked on what is now our traditionally HOT garden walk. The EPPL Foundation netted \$1500 to support library programs. Thank you to Deborah Pearson, Foundation President, and all who contributed to the success of the event.
- Nicki Seidl has been invited to serve on the Public Library Construction Grant Review Committee. The Board applauds her service to the State of Illinois.
- Illinois Congressperson (and former EPPL Board President) Kelly Burke will be at the regular meeting of the Evergreen Park Public Library Board of Trustees on September 14 at 7:00 pm.
- The Evergreen Park Public Library Foundation is hosting a Scrabble Tournament on Saturday, September 24 at 6:00 pm. Scrabble boards, volunteers to help with the event, and especially tournament players are needed!
- Author Elizabeth Berg has agreed to an appearance at EPPL on a date yet to be determined.
- Analysis of participation in the youth summer reading program showed that the number of children participating was down. However, circulation and attendance at events held steady. The Board discussed possible reasons and implications.
- **Technology**
 - We received the money expected through the Digital Divide grant, and equipment has been ordered, substantially as previously specified. A server has been purchased that has a larger capacity than specified in the grant proposal at a slightly higher cost, but which will service the library's computing needs for several years to come.
 - The library has been experiencing internet service problems. Comcast has attempted to resolve. We will monitor the issue.
- **Building**
 - After the book sale is complete, repairs to the wall in the meeting room will be completed. There has been no more sign of water.
 - Carpet and upholstery will also have their annual fall cleaning.
 - A rooftop air condition unit burned out a fuse, which was replaced.
- **Staff-**
 - Terence O'Brien accepted the position of library monitor.

- Kerrie Lopez and Margaret Essig will be job-sharing as Teachers in the Library over the school year. They will be available Monday, Tuesday, and Wednesday from 3:30 – 6:30. Both are bilingual Spanish/English.
- Lu Canzona, a long-time library employee who retired in 2006, recently passed away.
- On September 2, the library will be closed for professional development on the topic of Dealing with Difficult People.

6. Old Business:

- Discussion of Front Porch Concrete: It was determined that the cracks are not structural. Therefore, the Board decided to fill the cracks before water gets in, and approved \$100 for that purpose.
- 2012 Salary Budget: The board held an extensive analytical discussion comparing salaries, staffing levels, and services at Evergreen Park Public Library with other similarly situated libraries. Elizabeth Topa moved, and Eugene Tabour seconded, approval of the proposed FY 2012 salary budget with the stipulation that projected salary changes move toward market norms over a period of years. After further discussion, this motion was unanimously defeated. Subsequently, Jake Welsh moved, and Elizabeth Topa seconded, that further action be postponed to allow for recalculation in light of recently received information from John Sawyer that affects the overall budget. This motion was unanimously approved.

7. New Business:

- Elizabeth Topa presented a motion, seconded by Ruth Hansen, to approve the FY 2012 ILLINET/OCLC Services Program Renewal Agreement, which was unanimously approved.
- Director Nicki Seidl presented a proposed Video Surveillance Policy, which was reviewed by the Board. A motion by Elizabeth Topa, seconded by Jake Welsh, was carried unanimously, approving the new policy.

8. Adjournment:

At 9:45 pm a motion to adjourn was presented by Elizabeth Topa and seconded by Ruth MacDonald. This motion was unanimously and enthusiastically agreed to. The next month's regularly scheduled meeting will take place September 14, 2011, at 7:00.

Respectfully Submitted,



Ruth Hansen
Secretary, Evergreen Park Library Board