

**MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
Wednesday, September 8, 2010
7:00 PM Library Lower Level**

1. President Pro Tem Eugene Tabour called the meeting to order at 7:09. Present also were Treasurer Elizabeth Topa, Secretary Kim Shine, and Trustee Ruth Hansen. Library Director Nicki Seidl was also present. President Kelly Burke, Trustee Ruth McDonald, and Trustee Deborah Pearson were absent with notification.

2. Elizabeth Topa motioned to approve the Minutes of the Regular Meeting of August 11, 2010, was seconded by Ruth Hansen, and the motion passed unanimously.

3. The Treasurer's Report was presented by Nicki Seidl. A motion was presented by Ruth Hansen and was seconded by Elizabeth Topa to file the Treasurer's report for audit. Elizabeth Topa motioned and was seconded by Eugene Tabour to approve the list of bills payable for September 2010. Both motions made during the Treasurer's Report passed unanimously. Nicki commented that even if second half tax bills go out late (as expected) the library's operating fund will sufficiently cover library expenses for the remainder of FY2010.

4. Public Participation:

- None (really)

5. Librarian's Report: (Longest One in history)

- A computer tutor was hired through an intern program at SXU. They will pay half salary and we will pay half. The computer tutor will begin on Sept. 19th and will work on Sundays and by appointment. Candidate interviews for the Homework Helper are ongoing.
- Jim Kingsley, E.P. resident and former Chicago policeman, will begin library security duties Monday through Thursdays from 3:00-7:00 on September 7.
- Nicki has asked if the high school would be willing to store excess construction attic stock in their 3rd floor area. Answer is pending.
- Wall coverings and chair rails for the meeting room are currently being installed.
- Jaime Leal will be teaching basic computer classes through the "Bridging the Digital Divide" grant in English and Spanish beginning September 20. Julie Keaty will be teaching Microsoft Office skills.
- MLS Update: SWAN is now a separate governmental entity from MLS. Estimates for comparable SWAN service for next year run at an increase of 25% (\$22-23,000). We currently pay approx. \$18,000. MLS will cease operations after November, if no additional money is forthcoming from the state of Illinois. If public libraries have to contribute to underwrite the cost of interlibrary delivery (we currently do not pay for this) the cost is estimated to be \$6,000 for Evergreen Park's share.
- John Sawyers will be contacted for information on "replacement taxes" and the current situation in E.P.
- Advent Systems, Inc.-installed sound system with 10 speakers on upper level. Nicki commented the sound was terrific. Just in time for our next author!
- HVAC lines were clogged which caused a leak through the ceiling. Algae tablets were added to the pans.

- An additional parking space was striped for positioning the bike rack to alleviate crowding of bikes on the sidewalk. It will also put the bike rack more in line with security camera. The handicapped parking spot was moved one over. The EP Public Works department will be contacted to see if they can move the handicapped parking sign. Discussion was had on whether another camera is needed for the bike rack. Issue was tabled for now as not an immediate priority.
- Young person was arrested for defacing library doors on two subsequent weekends. It is over \$500.00 damage and therefore a felony. Court will decide if restitution is required. Nicki was asked to check into possibility of insurance coverage as well.
- Murphy and Miller installed supply air sensor which will provide fresh air cooling @55 degrees to the basement gathering room when large groups are present.
- Electrician cleaned and changed light bulbs in fixtures on library porch.
- After alarm system went into distress needlessly, the three year old batteries were replaced. This is routine per Reliable Fire.
- Imperial deep cleaned tile in all four bathrooms, the linoleum in the staff entrance, the Circulation workroom, and the Technical Processing workroom. All furniture upholstery was cleaned.
- Nicki has been awarded the *Outstanding Advocacy Award* from MLS. We are so very proud. (Clap here). Unfortunately she will not be available to receive the award. It will be presented at the Oak Park Library Friday, Oct. 22 @ 9:30-12:30.
- ILA convention will be held in Chicago Sept 28-30.
- November 5, 2010, Foundation fundraiser Trivia Night
- Author Sara Paretsky is appearing at the library September 12.
- If you are still reading this you have stamina.

6. Old Business:

- Absolutely none.

7. New Business:

- Several repair options for vandalized doors were discussed.
- Eugene Tabour motioned to accept the FY2011 ILLINET/OCLC Services Program Agreement. (Interlibrary loan agreement on a National level). Elizabeth Topa seconded the motion and it was agreed to unanimously.
- Ruth Hansen motioned to postpone discussion and action on the preliminary FY2011 income and expenses projection. Eugene Tabour concurred in the way of a second and all agreed.

9. Adjournment:

At 8:50 a motion to adjourn was presented by Trustee Elizabeth Topa and seconded by Trustee Ruth Hansen. This suggestion was unanimously agreed to. The next month's regularly scheduled meeting will take place on October 13, 2010, at 7:00.

Respectfully Submitted,



Kim Hamilton Shine
Secretary, Evergreen Park Library Board