

**MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
Wednesday, November 10, 2010
7:00 PM Library Lower Level**

1. President Kelly Burke called the meeting to order at 7:10. Present also were Vice President Eugene Tabour, Treasurer Elizabeth Topa, Secretary Kim Shine, Trustee Ruth Hansen, Trustee Ruth McDonald, and Library Director Nicki Seidl. Trustees Deborah Pearson was absent with notification.

2. Ruth Hansen motioned to approve the Minutes of the Regular Meeting of October 13, 2010, was seconded by Ruth McDonald, and the motion passed unanimously.

3. The Treasurer's Report was presented by Nicki Seidl. A motion was presented by Eugene Tabour and was seconded by Ruth Hansen to file the Treasurer's report for audit. Ruth Hansen motioned and was seconded by Ruth McDonald to approve the list of bills payable for November 2010. Both motions made during the Treasurer's Report passed unanimously.

4. Public Participation:

- Nada

5. Librarian's Report:

- Nicki proposed that we engage Robert Porter, Director of Special Projects for the law firm Ancel Glink to come in and speak to the board about our budget and levy process.
- The vandalized doors have been replaced. The District Attorney has not yet contacted Nicki regarding the juvenile.
- The McCann Group (our tech company) has recommended we replace our server next year, and that we install Windows 7 @ the end of 2011 or the beginning of 2012.
- Still waiting on the replacement computer table.
- December 9- Nicki and Gigi will travel to Harold Washington Library to check out their "Teen Tech Center".
- Searching for a grant that may help with the costs of upgrading the server, purchasing a new projector for the meeting room and possible technical equipment for the teens.
 - Two Kindles have been purchased for library patron use. A class on Kindle use will be offered in January. Patrons will not be allowed to download items. They will need to read from selections offered by the library. A policy is being developed for their use.
 - Announcing-Save the date- **January 29, 2011, River Boat Casino Night @ the Library**. Brought to you by the Library Foundation who is hoping to raise \$10,000 to support the Summer Reading Program. Possibly game dealers are needed.
 - Significant discussion took place regarding offering home-bound delivery services by mail. The cost of postage to and from residences was questioned as well as requirements for eligibility. Nicki has been informed that use of the Office of Citizen

Services bus is not a feasible option for homebound delivery, even at five deliveries per month.

- An events calendar and meeting room reservation system has been purchased at the cost of \$600.00 each. The systems are online and web- based so can be accessed off site. Online credit card payments will be accepted as well.
 - Quotes are being solicited for a sprinkler system.
 - The fireplace control system requires servicing.
 - MLS (Metropolitan Library System) has received \$558,000 (they are still owed about the same amount for FY10, which ended June 30, 2010) in back pay from the state of Illinois. This will allow the system to remain open until January 31, 2011. At that time services will be suspended and the building (hopefully) sold. SWAN (the shared catalog and automation system for 76 libraries in MLS) has effectively become its own intergovernmental instrumentality and will manage outsourced interlibrary delivery starting February 1, 2011.
- **Old Business:**
- Nada

6. New Business:

- Approval of the Evergreen Park Public Library Board of Trustees 2011 Annual Meeting Ordinance was sought through a motion made by Elizabeth Topa and seconded by Ruth McDonald. Note days closed.
- Ruth Hansen motioned to approve the 2011 Holiday Schedule and a second was voiced by Elizabeth Topa.
- After some discussion on our current Evergreen Park Public Library card policy a motion was made by Elizabeth Topa to approve the revision regarding proof of residency identification. Ruth Hansen agreed through a second to the motion.
- All motions made during new business passed unanimously.

9. Adjournment:

At 9:15 a motion to adjourn was presented by Trustee Ruth Hansen and seconded by Trustee Eugene Tabour. This suggestion was unanimously agreed to except for Elizabeth Topa who abstained due to last month's comments. The next month's regularly scheduled meeting will take place on December 8, 2010, at 6:30. Thanks to Nicki for the decadent brownies. Me thinks she's been hanging out with Chef Kate.

Respectfully Submitted,



Kim Hamilton Shine
Secretary, Evergreen Park Library Board