

**MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
Wednesday, March 10, 2010  
7:00 PM Library Lower Level**

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1. President Kelly Burke called the meeting to order at 7:08. Present also were Trustee Elizabeth Topa, Trustee Deborah Pearson, Trustee Ruth Hansen, Trustee Eugene Tabour, Trustee Ruth McDonald, Secretary Kim Shine and Library Director Nicki Seidl.
2. Elizabeth Topa motioned to approve the Minutes of the Regular Meeting of February 10, 2010 was seconded by Eugene Tabour, and the motion passed unanimously.
3. The Treasurer's Report was presented by Nicki Seidl. A motion was presented by Ruth McDonald and was seconded by Eugene Tabour to file the Treasurer's Report for audit. Ruth McDonald motioned and was seconded by Eugene Tabour to approve the list of bills payable for March 2010. Both motions made during the Treasurer's Report passed unanimously.
4. **Public Participation:**
  - None
5. **Librarian's Report:**
  - Maureen Bieganski will be recuperating for two weeks after a surgery.
  - DCEO grant- \$53,000 –Has been submitted. The grant proposes to upgrade broadband from 5 MB to 50 MB, improve wireless access, replace public pc computers, and buy 12 mobile laptops for training in Microsoft and for job skills training.
  - Burn marks were found on the Premier controllers installed on the furnaces in the mechanical room. Chuck Bartee from P.S. A. Dewbury is working with Carrier to solve the issue.
  - More yellowing light lenses have been detected. An e-mail was sent to Doug Peifer who always loves to hear from us.
  - Metropolitan Library System receives its funding from the state of Illinois, which is not doing well. Two more past due payments were made by the state. Another key employee has resigned.
  - Nicki spoke with EPCHS re: linking library cards and school IDs. The high school agreed and the expiration date will be their graduation date. Palos Hills library donated a book return which will be placed at the high school and books returned by EPCHS personnel. District 124 is still checking. Parents will still need to sign an internet waiver if their students are going to use computers.
  - Nicki will be presenting at the Public Library Association Conference March 20-28. Her topic is "Small Public Library Fundraisers." Chris Raap is in charge while Nicki is away.
  - Frank Murphy is writing a grant to aid in archiving our local history collection and to purchase software to digitize what we have. Thanks for your efforts!
  - Nicki is writing a \$5,000.00 grant proposal to Vectren Foundation which would subsidize the Youth summer reading program if granted.
  - A scanner was purchased to use when posting minutes from board meetings.

- Am minimum wage increase is to take effect on July 1<sup>st</sup>. It is a 3% increase from last year.
- Chris Raap will represent the library at the Book Expo to be held in New York in June.
- Reminder about book Club book bags for Lisa See and Jeffrey Zazlow-10 copies of one title book and discussion questions are provided.
- Julie Keating is teaching beginning Word and intermediate Word on the laptops. A \$10.00 fee is required.

**5. Old Business:**

- There was nothing outstanding at this time.

**6. New Business:**

- Deborah Pearson moved for the adoption of the Evergreen Park Public Library Ethics Ordinance to be approved. She was seconded by Ruth Hansen. Seven yeas and zero nays were recorded in response.
- There was discussion and review of the Evergreen Park Public Library Material Replacement Policy.
- Bylaws of the Evergreen Park Public Library were distributed for review.
- Ruth McDonald tendered her resignation as the treasurer of the board to the secretary of the board (me). She wished to remain on the board but requested to be excused from the duties of treasurer. President Kelly Burke accepted the resignation with regret and sincere thanks. Deborah Pearson motioned to appoint Elizabeth T. Topa as board treasurer. Eugene Tabour seconded the motion. The motion passed unanimously.

**7. Adjournment:**

At 8:40 a motion to adjourn was presented by Trustee Ruth Hansen and seconded by Trustee Elizabeth Topa. This suggestion was unanimously agreed to. The next month's regularly scheduled meeting will take place on April 18, 2010 at 7:00.

Respectfully Submitted,

Kim Hamilton Shine  
Secretary, Evergreen Park Library Board