

**MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
Wednesday, January 13, 2010
7:00 PM Library Lower Level**

1. President Kelly Burke called the meeting to order at 7:02. Present also were Trustee Elizabeth Topa, Trustee Ruth McDonald, Trustee Ruth Hansen, Trustee Eugene Tabour, Secretary Kim Shine and Library Director Nicki Seidl. Trustee Deborah Pearson was absent with notification.
2. Ruth Hansen motioned to approve the Minutes of the Regular Meeting of December 9, 2010 was seconded by Elizabeth Topa, and the motion passed unanimously.
3. The Treasurer's Report was presented by Nicki Seidl. A motion was presented by Eugene Tabour and was seconded by Ruth Hansen to file the Treasurer's Report for audit. Elizabeth Topa motioned and was seconded by Ruth Hansen to approve the list of bills payable for January 2010. Both motions made during the Treasurer's Report passed unanimously.
4. **Public Participation:**
 - There was public participation by Kevin Cassidy, a student at Moraine Valley Community College, and Kevin Kenzinger and Ed Murphy of Evergreen Park.
5. **Librarian's Report:**
 - Congratulations to Carrie Stone and Frank Murray for graduating from Dominican Library School! Way to go!!
 - As of this date library circulation is up 18% from all of last year's statistics.
 - The McCann Group determined some upgrades in hardware are needed in order to expand broadband and upgrade wireless. Their quote was \$10,000 plus the cost of Comcast.
 - Nicki spoke with John Sawyers regarding Village Sec. 125 Cafeteria plan for medical insurance. She is inquiring on behalf of 7 employees here at the library.
 - Library website is now live and updated.
 - A public fax service will be initiated at the library. It does not require staff intervention and users pay directly by credit card.
 - Library is participating in a 90 day trial program with Unique Collection Agency. The company will go after people owing fines \$25.00 and up and that are 60 days overdue. This service begins this month.
 - A quote was obtained from the All-Tech Decorating (originally installed wall covering during construction) for wall coverings and chair rails in Public Meeting Room and Exhibit Conference Room as well as a chair rail in the program room. These were all items "value engineered" out of regular specs when renovating. Nicki reported further quotes are forthcoming.
 - Judicial process continues with problem patron issuing profane and threatening letters to library staff.
 - Funding from the state is slow in forthcoming for the Metropolitan Library System. The Executive Director is retiring in Oct. Member libraries are planning for the future and have determined two main services they would like to preserve. 1) SWAN 2) Delivery of Interlibrary Loans.

- Overwhelming response to the one-on-one computer tutoring sessions offered. Suggestions to expand service included adding a small fee, to pay for tutoring costs or looking for grants that would cover the tutor's salary.
- EPLibrary has partnered with MHR Garden Club for Garden Walk and a seminar on gardening.
- Nicki spoke with EPCHS re: linking library cards and school IDs. No decision yet.
- Save the Date-January 29, 2010, "Suspects among the Stacks" Murder Mystery library fundraiser.

5. Old Business:

- There was nothing outstanding at this time.

6. New Business:

- Board members are invited to attend a workshop on the Open Meetings Act/Freedom of Information Act hosted by Prairie Trails in Burbank, on Saturday, January 30, 2010.
- Motion was presented by Elizabeth Topa to designate Nicki Seidl as FOIA Officer. This motion was seconded by Eugene Tabour and unanimously agreed to.
- The Library Meeting Room Policy was reviewed. Our lawyer will be working on specific language.

7. Adjournment:

At 9:05 a motion was presented by Trustee Elizabeth Topa and seconded by Trustee Ruth Hansen to adjourn. This suggestion was unanimously agreed to. The next month's regularly scheduled meeting will take place on February 10, 2010 at 7:00.

Respectfully Submitted,

Kim Hamilton Shine
Secretary, Evergreen Park Library Board