

**MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
Wednesday, December 10, 2010
7:00 PM Library Lower Level**

1. In Kelly Burke's absence Elizabeth Topa called the meeting to order at 7:09. Present were Trustee Ruth Hansen, Trustee Ruth McDonald, Trustee Deborah Pearson Secretary Kim Shine and Library Director Nicki Seidl. Trustees Kelly Burke and Eugene Tabour, were absent with notification.
2. Ruth Hansen motioned to approve the Minutes of the Regular Meeting of November 10, 2010, was seconded by Ruth McDonald, and the motion passed unanimously.
3. The Treasurer's Report was presented by Nicki Seidl. A motion was presented by Ruth McDonald and was seconded by Ruth Hansen to file the Treasurer's report for audit. Ruth Hansen motioned and was seconded by Ruth McDonald to approve the list of bills payable for December 2010. Both motions made during the Treasurer's Report passed unanimously.
4. **Public Participation:**
 - There was none.
5. **Librarian's Report:**
 - Bob Porter, the Director of Special Projects for Ancel Glink will come in and speak to the board about library finance and levy at our next board meeting, January 12 @ 6:30. He has experience as a public agency administrator for multiple municipal agencies and will share his knowledge concerning Illinois local governments.
 - December 9- Nicki and Gigi will travel to Harold Washington Library to check out their "Teen Tech Center".
 - In February Gigi Oster and Julie Keaty will be offering some innovative tech classes to teens.
 - Searching for a grant that may help with the costs of upgrading the server, purchasing a new projector for the meeting room and possible technical equipment for the teens.
 - Two Kindles have been purchased for library patron use. A class on Kindle use will be offered in January. Patrons will not be allowed to download items. They will need to read from selections offered by the library. A policy is being developed for their use.
 - Announcing-Save the date- **January 29, 2011, River Boat Gambling Night @ the Library.** Sponsored by the Library Foundation who is hoping to raise \$10,000 to support the Summer Reading Program.
 - An events calendar and meeting room reservation system has been purchased at the cost of \$600.00 each. The systems are online and web- based so can be accessed off site. Program fees and meeting room deposits made be made online as well. Should be up and running by January.
 - Dennis Smith will be making a proposal to his company that may underwrite the cost of the Teacher in the Library Program.

- Projects being explored for the DCEO grant are an outdoor lawn sprinkler system and a digital announcement sign. Quotes for both have been obtained. Discussion on each of these projects ensued.
- December 13 delivery date expected for fireplace replacement part.
- Frank Murray, Mary Deering and Julie Keating are currently launching Evergreen Park Library's local history collection onto our website. Nicki wanted to publically commend Frank on his initiative and dedication to this endeavor as well as the wonderful work he has done. The board wishes to extend their gratitude to Frank as well.
- Nicki will be away on vacation from January 5-11.

6. Old Business:

- MLS has received FY2010 payments due from the state of Illinois. This will allow MLS to subsidize SWAN and delivery until June 30, 2011 when the merged system will take over. MLS will outsource delivery to a third party, maybe by February 1, but possibly later. SWAN will relocate to a smaller building. The MLS facility will be put up for sale, with proceeds payable to the merged system.
- Library Boards from 76 member libraries of SWAN have returned intergovernmental agreements so that SWAN is now its own government instrumentality. The SWAN FY2012 budget was passed. In July charges to EP library will increase by 9%. Delivery will be outsourced under the management of SWAN and with an additional \$6000 a year (July 1, 2011-July 1, 2112) as Evergreen Park's share of the cost. Evergreen Park Library has budgeted for both increased costs in FY2011.

7. New Business:

- Approval to change the January 12, 2011 meeting time to 6:30 was sought through a motion made by Ruth Hansen and seconded by Ruth McDonald.
- Ruth Hansen motioned to approve the Resolution Thanking Kelly Burke for her years of service to Evergreen Park Public Library and a second was voiced by Deborah Pearson.
- A motion to approve the Annual Certification of Metropolitan Library System Public Library Membership for FY2011 was made by Ruth McDonald. Ruth Hansen agreed through a second to the motion.
- All motions made during new business passed unanimously.

8. Adjournment:

At 9:00 a motion to adjourn was presented by Trustee Ruth McDonald and seconded by Trustee Ruth Hansen. This suggestion was unanimously agreed to. The next month's regularly scheduled meeting will take place on January 12, 2010, at **6:30**.

Respectfully Submitted,



Kim Hamilton Shine
Secretary, Evergreen Park Library Board