

**MINUTES OF THE EVERGREEN PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
Wednesday, August 11, 2010
7:00 PM Library Lower Level**

1. President Kelly Burke called the meeting to order at 7:00. Present also were Vice President Eugene Tabour, Treasurer Elizabeth Topa, Secretary Kim Shine, Trustee Ruth Hansen, Trustee Deborah Pearson, and Library Director Nicki Seidl. Trustee Ruth McDonald was absent with notification.
2. Elizabeth Topa motioned to approve the Minutes of the Regular Meeting of July 14, 2010, seconded by Eugene Tabour. The motion passed unanimously.
3. The Treasurer's Report was presented by Nicki Seidl. A motion was presented by Ruth Hansen and was seconded by Eugene Tabour to file the Treasurer's Report for audit. Elizabeth Topa motioned and was seconded by Eugene Tabour to approve the list of bills payable for August 2010. Both motions made during the Treasurer's Report passed unanimously.
4. **Public Participation:**
 - None
5. **Librarian's Report:**
 - Nicki will be on vacation August 23-30.
 - Tech grant- 12 public computers have been replaced. 8 older computers will be repurposed for staff and 4 with educational software will be placed in children's area. This will free up the 6 computers already located in the children's area for Internet and word processing for children grade 8 and under. New notebook computers have been received and are awaiting Microsoft Office licenses from TechSoup.
 - Jim Litek graduated from MVCC- Congratulations to him!
 - Frank Lovejoy, Jr. hired as a page. Allie Grazevich hired as a tech service clerk.
 - Resumes have been received for a computer tutor and homework helper through an intern program at SXU. They will pay ½ salary and we will pay half.
 - Wireless upgrade has been installed-Comcast will be here Friday to do their part.
 - Computer classes begin in September.
 - Summer Reading went well. 122 adults registered, 150 YA, and 465 children. There are 90 teen volunteers.
 - It was also reported that Bob Erlich has been kindly watering the butterfly garden every other day. He has harvested many eggs and caterpillars as well. Nicki commented that possibly a watering system could be budgeted in next year.
 - SWAN replaced our damaged fire wall at no cost to us.
 - Registration for library cards at the high school went well.
 - Nicki has asked if the high school would be willing to store excess library construction attic stock in their 3rd floor area. Answer is pending.
 - Library in-service Friday, August 13. Library will close at 1:00. Department meetings, evacuation plan, disaster drill and green initiatives will be covered.
 - Nicki is awaiting a quote for a LED sign which would be placed on the Kedzie side of the building.
 - The Garden Walk was successful.

- November 5, 2010, Foundation fundraiser Trivia Night
- Wall coverings and chair rails for the meeting room have been ordered and will soon be installed.
- Jim Casey (Oak Lawn library) is on the finance committee for SWAN. Bylaws will be revised.
- ILA convention will be held in Chicago Sept 28-30.

6. Old Business:

- Ruth Hansen motioned to approve changes to the Evergreen Park Public Library Board of Trustee By-Laws. Deborah Pearson seconded the motion which was unanimously agreed to.

7. New Business:

- The approval of an HVAC Maintenance Contract with Murphy & Miller, Inc. was requested by Deborah Pearson and seconded by Eugene Tabour. After discussion there was unanimous agreement.
- Deborah Pearson motioned to approve a proposal from Advent Systems, Inc. for the installation of a main floor sound system contingent on a price check and satisfactory answers to the questions posed by board members. Eugene Tabour seconded the motion which was unanimously agreed to.

9. Adjournment:

At 8:30 a motion to adjourn was presented by Trustee Elizabeth Topa and seconded by Trustee Deborah Pearson. This suggestion was unanimously agreed to. The next month's regularly scheduled meeting will take place on September 8, 2010, at 7:00.

Respectfully Submitted,



Kim Hamilton Shine
Secretary, Evergreen Park Library Board