

**Minutes of the Evergreen Park Public Library
Board of Trustees
Regular Meeting
Wednesday September 12, 2018
7:00 pm- Library Lower Level Staff Room**

The meeting was called to order at 7:04 pm by President Kim Shine. The following trustees were present: Kim Shine (President), Tina Ward (Secretary), Elizabeth Topa (Treasurer), Helen Tomczuk (Trustee), Tim Scanlon (Trustee), Virginia Chandler (Trustee). Library Director Nicki Seidl was also present. Deborah Pearson (Trustee) was absent with prior notification.

President Kim Shine led us all in the Pledge of Allegiance.

Jeannie Oakes spoke to the board about Drag Queen story time. Nicki invited Jeannie to work together with other community members to organize an inclusive/acceptance event at the library in 2019.

Elizabeth Topa made a motion to approve the **Minutes of the Regular Meeting** of August 8, 2018. Tim Scanlon seconded the motion; the motion passed unanimously.

The **Treasurer's Report** was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for August 2018. Helen Tomczuk made a motion to accept the Treasurer's report for audit, seconded by Virginia Chandler. The motion carried unanimously. The Board reviewed the list of checks submitted for payment for September 2018. Helen Tomczuk made a motion to approve the list of checks; Virginia Chandler seconded the motion; the motion passed unanimously.

Public Participation: Helen Tomczuk made a motion to move this agenda item up on the agenda, Tim Scanlon seconded the motion. The motion carried. See note above on discussion with community member Jeannie Oakes.

Librarians Report: Nicki Seidl presented the librarian's report in written format. The Library Board thanked book sale coordinators Mary Kay Fahey and Ruth Urbanczek. The August book sale raised \$2,591.38. Interviews are being conducted for an Adult Services Assistant and Shelver. There were seven roofing companies at the mandatory pre-bid meeting on September 7. Bids are due September 21. Project Green Environmental Solutions installed LED fixtures in the parking lot, porch and handicap ramp. The carpets were cleaned in the conference room, meeting room, and children's department.

Library Foundation: Nicki Seidl presented news on the Library Foundation. A reminder that the Foundation will host pet portraits, "Bark in the Park" at the Barn in 50 Acre Park for a \$25 fee: the dates are September 15-17.

Old Business:

- Virginia Chandler moved to approve the FY2019 Pay Grade Assignments; Elizabeth Topa seconded the motion. The motioned passed with Helen Tomczuk abstaining.
- Tim Scanlon made a motion to approve the FY2019 Salary Schedule; Elizabeth Topa seconded the motion. The motion passed unanimously.
- Helen Tomczuk made a motion to approve the amended levy request from \$1,200,391 to \$1,212,045 and seconded by Tim Scanlon. The motion carried unanimously.

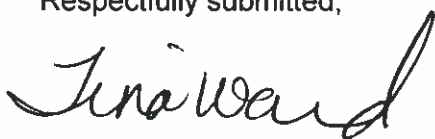
- Tim Scanlon made a motion to approve the amended FY2019 Operating Budget reflecting the amended levy request; Helen Tomczuk seconded the motion. The motion passed unanimously.

New Business:

- Elizabeth Topa made a motion to approve the 2018/2019 snow removal contract from Don's Custom Landscaping, Inc., 9711 S. Troy, Evergreen Park, Illinois 60805 in the amount of \$100/visit and \$100 per salt application; Helen Tomczuk seconded the motion. The motion passed unanimously.

There being no further business to discuss Helen Tomczuk made a motion to adjourn the meeting at 8:44 pm; Tim Scanlon seconded the motion: the motion passed unanimously. The next regular meeting of the Evergreen Park Public Library Board of Trustees will be October 10, 2018, at 7:00 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tina Ward". The signature is written in black ink and is positioned to the left of the typed name.

Tina Ward
Secretary