

**Minutes of the Evergreen Park Public Library
Board of Trustees
Regular Meeting
Wednesday August 8, 2018
7:00 pm- Library Lower Level Staff Room**

The meeting was called to order at 7:12pm by President Kim Shine. The following trustees were present: Kim Shine (President), Tina Ward (Secretary), Elizabeth Topa (Treasurer), , Deborah Pearson (Trustee), Tim Scanlon (Trustee), Virginia Chandler (Trustee). Library Director Nicki Seidl was also present. Helen Tomczuk (Trustee) was absent with prior notification.

President Kim Shine led us all in the Pledge of Allegiance.

Michael Geary, Vice President of Commercial Banking from Evergreen Bank Group, presented information to the Board on various loan or line of credit options available the library for funds for the roof replacement project.

Elizabeth Topa made a motion to approve the Minutes of the Regular Meeting of July 11, 2018. Tim Scanlon seconded the motion; the motion passed unanimously.

The **Treasurer's Report** was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for July 2018. Tim Scanlon made a motion to accept the Treasurer's report for audit, seconded by Virginia Chandler. The motion carried unanimously. The Board reviewed the list of checks submitted for payment for August 2018. Tim Scanlon made a motion to approve the List of Checks; Virginia Chandler seconded the motion; the motion passed unanimously.

Public Participation: See note above on presentation by Michael Geary.

Librarians Report: Nicki Seidl presented the librarian's report in written format. The newest EPPL staff members are: Kristen Moxley (part-time youth services assistant) and Ira Francisco (part-time technology assistant). The library said goodbye to shelvers Kevin Gallegos and Dominique McBride who are beginning their college careers; and wished librarian Rachael Baldwin well in her new position as Teen Librarian at Lemont Public Library. The bid notice for the roof replacement will appear in the August 16th issue of the *Evergreen Park Courier*. The pre-bid meeting will be on September 7th with bids due on September 21st. Thank you to president Kim Shine for her help with setting up the gigantic book sale.

Library Foundation: Deborah Pearson presented news on the Library Foundation. The new pamphlet was distributed explaining the purpose of the Foundation. In September the Foundation will host pet portraits, "Bark in the Park" at the Barn in 50 Acre Park for a \$25 fee: the dates are September 15-17. The Sip and Sample will be held on February 9, 2019 and an Anniversary Celebration is in the works for September 14, 2019 at Bourbon Street.

Old Business: Tina Ward moved to postpone the approval of the FY2019 Pay Grade Assignments until the September 12th Board Meeting; seconded by Deborah Pearson. The motion passed unanimously.

New Business:

- The Board approved Resolution 2018-3 Authorizing and Directing Deposit of State Matching Grant in the Library Capital Projects Fund and Transfer of the Local Matching Share from the

Library Special Reserve Fund to the Library Capital Projects Fund by 6 Ayes, 0 Nays and 1 absent.

- The 2019-2022 Strategic Plan was distributed to the Board for review.
- The FY2019 Salary Schedule with supporting documentation was distributed for review.
- The proposed FY2019 income and expense budget was distributed for review.

There being no further business to discuss Elizabeth Topa made a motion to adjourn the meeting at 8:51 pm; Tim Scanlon seconded the motion: the motion passed unanimously. The next regular meeting of the Evergreen Park Public Library Board of Trustees will be September 12, 2018, at 7:00 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tina Ward".

Tina Ward
Secretary EPPL