

**Minutes of the Evergreen Park Public Library
Board of Trustees
Regular Meeting.
Wednesday January 10, 2018
7:00 pm- Library Lower Level**

The meeting was called to order at 7:15 pm by President Kim Shine. The following trustees were present: Virginia Chandler (Vice President), Tina Ward (Secretary), Elizabeth Topa (Treasurer), Helen Tomczuk (Trustee), Deborah Pearson (Trustee), Tim Scanlon (Trustee). Library Director Nicki Seidl was also present.

President Kim Shine led us all in the Pledge of Allegiance.

Elizabeth Topa motioned to approve the minutes as amended of the Regular Meeting of December 13, 2017; Helen Tomczuk seconded the motion. The motion was passed unanimously.

The **Treasurer's Report** was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for December 2017. Helen Tomczuk made a motion to accept the Treasurer's report for audit, seconded by Virginia Chandler. The motion carried unanimously. The Board reviewed the list of checks submitted for payment for January 2018. Virginia Chandler made a motion to accept the list of checks; Helen Tomczuk seconded the motion; the motion passed unanimously.

Public Participation: none.

Librarians Report: Nicki Seidl presented the librarian's report in written format. The Holiday Portrait fundraiser raised \$817.14. A big thank you to Ruth Hoskins for donating her time and equipment. Public Services Manager, Ana Gomez, is to be commended for staffing the circulation desk amid vacations and illnesses - Thank you Ana for your dedication to the library. Head of Adult Services, Anna Wassenaar, was awarded a \$3,950 grant from the Illinois Humanities for *125 Years in the Park: Remembering our Past, Sharing our Stories*. Congratulations Anna! Also, thank you to Linda McKeown for decorating the library for the holidays, the library looked beautiful. Asset Control Solutions will tag and inventory the building and assets in January 2018. Chromebooks have been ordered, received, and configured for the Dart Foundation *Flipping the Library Program* grant. The Sip & Sample Fundraiser will take place on Saturday, February 10, 2018. The Public Library Per Capita grant was submitted. The Live and Learn Construction grant was submitted January 12, 2018.

Old Business: none to be had.

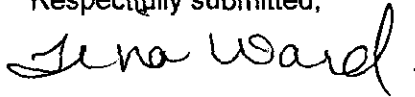
New Business:

- Helen Tomczuk made a motion to approve the submission of the FY2018 Illinois Public Library Per Capita Grant to the Illinois State Library; Deborah Pearson seconded the motion: the motion passed unanimously.
- Tim Scanlon made a motion to adopt Resolution 2018-01: A Resolution Adopting a Policy Prohibiting Sexual Harassment for the Evergreen Park Public Library; Virginia Chandler seconded the motion. The vote was 7 Ayes: 0 Nays; the motion passed unanimously.

- Helen Tomczuk made a motion to approve the closing of the Library at 3:00 pm on Saturday, February 10, 2018 to prepare for the Sip and Sample fundraiser; Tina Ward seconded the motion: the motion passed unanimously.

There being no further business to discuss Helen Tomczuk made a motion to adjourn the meeting at 7:55 pm; Deborah Pearson seconded the motion: the motion passed unanimously. The next regular meeting of the Evergreen Park Public Library Board of Trustees will be February 14, 2018, at 7:00 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tina Ward".

Tina Ward
Secretary EPPL