

**Minutes of the Evergreen Park Public Library
Board of Trustees
Regular Meeting
Wednesday, February 12, 2020
7:00 pm • Library Lower Level**

The meeting was called to order at 7:10 pm by President Kim Shine. The following trustees were present: President Kim Shine, Vice President Virginia Chandler, Treasurer Elizabeth Topa, Secretary Kate Bradley, Trustee James Busk, Trustee Deborah Pearson, and Trustee Helen Tomczuk. Library Director Nicki Seidl was also present.

President Kim Shine led the assembly in the Pledge of Allegiance.

Helen Tomczuk motioned to approve the Minutes of the Regular Meeting, with grammatical errors corrected, of January 8, 2020, seconded by Virginia Chandler. The motion passed unanimously.

The Treasurer's Report was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for January 2020. Helen Tomczuk motioned to accept the Treasurer's reports for audit, seconded by James Busk. The motion passed unanimously. Virginia Chandler motioned to approve the list of checks for payment of bills for February 2020, seconded by Helen Tomczuk. The motion passed unanimously.

There was no public participation.

Librarian's Report:

Nicki met with Alisa Hansen, Library Analyst for Verde Energy Efficiency Experts, to discuss replacing aging Carrier rooftop units with Carrier high efficiency units to take advantage of current ComEd energy efficiency incentives. Head of Adult Services Jenna Harte-Wisniewski attended "Evolving Manager Boot Camp". Nicki Seidl and library department heads will be attending the Public Library Association Conference in Nashville February 25-28. The lower level of the library was converted to LED. 18 emergency lighting fixtures were added on the main floor. Students from A.E.R.O. Special Education will be volunteering at the library on occasional dates through April. The Illinois Public Library Per Capita Grant was submitted to the Illinois State Library.

Evergreen Park Public Library Foundation:

The next planned fundraiser is a Sip and Sample event on Feb 22 at the library. Volunteers are needed to help at the event as well as ongoing events in the library. As of February 12th there were 111 tickets sold. Last year 185 tickets were sold. Funds from the proceeds will equip the Teen Center with STEM and makerspace activities.

Deborah Pearson motioned to approve an expenditure of Foundation funds of up to \$5,000 for the purchase of a book bike for library outreach, seconded by Helen Tomczuk. The motion passed unanimously.

The Evergreen Park Public Library Foundation will invite community members to submit a letter of interest to serve on the Board in the spring newsletter. A planning meeting is scheduled for April 8 at 5:45 pm. The next fundraiser is a Micro-Marathon (.262 miles) on Sunday, May 31.

Old Business: None

New Business:

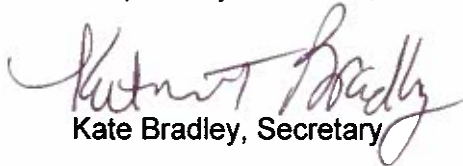
Helen Tomczuk motioned to approve the 2020 Landscape Management Proposal from Semmer Landscape, 1000 W 94th Street, Chicago, IL 60620 at \$195 per month for 2020, and \$200 per month for 2021, and 2022, and mulch installation at \$1800, seconded by Elizabeth Topa. The motion passed unanimously.

Elizabeth Topa motioned to approve the revision to the Rules of Conduct prohibiting the possession, smoking, or consumption of cannabis on library property, seconded by Helen Tomczuk. The motion passed unanimously.

Virginia Chandler motioned to approve the Youth Services Assistant I job description, seconded by James Busk. The motion passed unanimously.

There being no further business to discuss, Elizabeth Topa motioned to adjourn the meeting, seconded by Virginia Chandler. The motion passed unanimously, and the meeting adjourned at 8:19 pm. The next regular meeting of the Evergreen Park Public Library will be Wednesday, March 11, 2020, at 7:00 pm in the conference room on the lower level.

Respectfully submitted,


Kate Bradley, Secretary